

Deadline

Applications for a double major are accepted by the Registrar's Office no later than February 15 for enrollment the following fall semester or September 15 for enrollment the following spring semester.

General Guidelines

- The first and second major must consist of at least 36 non-overlapping major units, not including general education courses.
- Applicants may not enroll in courses in the second major until approval of the double major is granted.
- Applicants for double major must have at least a 3.0 campus and cumulative GPA in their first major when requesting a second major.
- An applicant's ability to complete coursework in the double major and the anticipated time to graduation will be considered in the decision process as the student must be able to complete both majors in 5 years if a first time freshman and in 4 years if a transfer student or second baccalaureate student.
- Double majors, if granted, are considered *conditional* and subject to change if: A student fails to meet academic requirements in the first or second major; a student has a change of academic and/or disciplinary status; or, a student fails to enroll in the approved courses as outlined by academic advisors each term for each major.
- Students are advised that financial aid eligibility may be impacted by the units required for a double major.

Basic Criteria

The following criteria must be submitted and will be considered when determining if an application for a double major will be approved:

- An applicant must provide detailed program plans, developed with and approved by their advisors, for both the first and second majors indicating how both programs will be completed within the allowable timeframe.*

I entered Cal Maritime fall of _____ I began as a: <input type="checkbox"/> First Time Freshman <input type="checkbox"/> Transfer Student from another college or university <input type="checkbox"/> 2 nd Bachelor's Degree My current cum GPA is _____ My current Cal Maritime GPA is _____	What is your current (first) major? <input type="checkbox"/> Business Administration <input type="checkbox"/> Global Studies and Maritime Affairs <input type="checkbox"/> Facilities Engineering Technology <input type="checkbox"/> Marine Engineering Technology <input type="checkbox"/> Marine Transportation <input type="checkbox"/> Mechanical Engineering <input type="checkbox"/> CG License option <input type="checkbox"/> ME option	What is your second major? <input type="checkbox"/> Business Administration <input type="checkbox"/> Global Studies and Maritime Affairs Note: The second major cannot be an impacted program.
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Requesting a Double Major

Prior to requesting a Double Major:	Dept/Advisor Initial
<ul style="list-style-type: none"> • Meet with your first major advisor to review major options and develop a comprehensive degree roadmap 	
<ul style="list-style-type: none"> • Meet with the department chair or designee in the targeted second major to develop a comprehensive degree roadmap that includes the roadmap for the first major and that clearly demonstrates how degree completion will be accomplished within the required timeframe. 	
<ul style="list-style-type: none"> • Based on the information received, determine whether you wish to file an application for double major; if yes, initial to the right and complete the student section on the next page. 	

I am requesting to add a second major for the following reasons (attach additional page if necessary):

*** Attach degree roadmaps for both first and second majors, signed by faculty advisors for both majors, and return to the Registrar office.**

Student Name (print): _____

Signature: _____

Student ID Number: _____



Return Form to the Registrar Office - For Office Use Only

	Decision:	Printed Name	Signature & Date
Registrar Office	<input type="checkbox"/> The student shows evidence of being able to complete both majors within the proscribed timeframe. <input type="checkbox"/> The student does not show evidence of being able to complete both majors within the proscribed timeframe.		

FTF	LDT	UDT	2 nd Bacc	# Xfer units	Xfer GPA	# CMA Units	CMA GPA	Overall College GPA

Registrar Notes:

	Decision:	Printed Name	Signature & Date
1st Major Dept Chair	<input type="checkbox"/> I support the student's request for second major <input type="checkbox"/> I <i>do not</i> support the student's request for second major		

Anticipated term of 1st degree completion: _____

Academic Department Chair Notes:

	Decision:	Printed Name	Signature & Date
2nd Major Dept Chair	<input type="checkbox"/> I support the student's request for second major <input type="checkbox"/> I <i>do not</i> support the student's request for second major		

Anticipated term of 2nd degree completion: _____

Academic Department Chair Notes:

	Decision:	Printed Name	Signature & Date
2nd Major Dean	<input type="checkbox"/> I support the student's request for second major <input type="checkbox"/> I <i>do not</i> support the student's request for second major		

Dean Notes:

Addition of Second Major: Approved Denied

Provost or Designee: _____ Date _____

Student Name (print): _____ Student ID Number: _____