



## MINUTES

### CAL MARITIME PARKING ADVISORY COMMITTEE MEETING

November 3, 2017, 1000hours

Cal Maritime Police Department Emergency Operations Center

#### ATTENDANCE:

##### Present:

Donny Gordon, Chief of Police (Chairman)  
Brandon Thomas, ASCMA President (Designee)  
Jacob Lassila, Student Hall Director  
Sam Kopsick, Student Hall (Designee)  
Jon Berg, Corps Commander (Designee)  
Beverley Heslop, Parking Coordinator (Recorder)  
Josie Alexander, Student Affairs (Designee)  
Tamra Donnelly, Academic Affairs (Designee)  
Kevin Bertelsen, AVP Facilities Operations  
Isidro Farias, Facilities Planning  
Krysta Kasinski, Conference & Events  
Taylor Reynolds, ASCMA (Designee)  
Harry Bolton, Captain (Guest)  
Susan Reynolds, Admin. Coordinator (Guest)

##### Absent/Excused:

Tom Nordenholz, Academic Senate - absent  
Franz Lozano, Administration & Finance - absent

#### **I. GUEST(S)**

Captain Harry Bolton  
Susan Reynolds

#### **II. PRESENTATION(S)**

N/A

#### **III. APPROVAL OF MINUTES**

##### **A. Minutes from September 13, 2017**

A motion was made by D. Gordon to approve minutes from September 13, 2017 - K. Bertelsen and seconded by K. Kasinski.

#### IV. OLD BUSINESS

*Recurring items, or items not resolved at previous meetings will appear here until they are brought to a vote, dropped or otherwise resolved.*

##### A. Parking Lot-E & F

J. Berg requested a restriction on Lot-E to no overnight parking to allow more transient parking i.e. Lot-F for overnight parking, Lot-E for commuters. **Tabled for discussion and consideration at the next meeting.**

##### B. Parking Lot-F

A. Zoller requested the (2) Facilities vans (Ford Trooper & Ford Truck) in Lot-F at the south end of the lot be removed or relocated to Lot-O. **Complete on December 2, 2017.**

##### C. Parking Lot-K Grounds Shop

K. Bertelsen asked for consideration to reserve (3) reserved parking spaces in Lot-K for Facilities Service Vehicles. A motion was made by J. Alexander to approve the (3) spaces once the (2) Facilities vans were donated and removed from Lot-F - seconded by K. Kasinski. **Complete on December 2, 2017.**

##### D. Parking Lot-O Improvements

A. Zoller requested the following improvements to be considered for Lot-O to make it safer; secure the fences with a locked gate, night lights, trim weeds, regular police patrols, stage a couple CMPD vehicles. He also requested overnight parking be allowed in Lot-O. LeighAnne Dones requested Shuttle Service from Lot-O to campus to be considered. J. Alexander suggested once Lot-O is secured, consider utilizing for housing students. K. Bertelsen referred to the overall future Campus Master Plan that impacts improvements for Lot-O. **Tabled for discussion and consideration at the next meeting.**

#### V. NEW BUSINESS

A. Chief Gordon provided an update on Parking Program Technology Roadmap & Timeline.

B. B. Heslop shared with the members an Administrative Update regarding Fall Semester Projects: Ridezone Designated Pick-up/Drop-off (Uber & Lyft), New Parking Permit Pay Station Machine, Lot-I Additional Motorcycle Parking Spaces (overnight), Lot-O Improvement Project & Long Term Parking for Students

C. Parking Lot-E

Sail boat and trailer taking up (2) parking spaces. D. Gordon to meet with M. Christopher to discuss alternate space to locate. **Removed from Lot-F November 20, and relocated to Lot-M.**

D. Parking Lot-C – Boat Basin

H. Bolton shared the history and the purpose of the Boat Basin (see Notes Section below). H. Bolton motioned to secure the Boat Basin as an Industrial Zone/Restricted Parking Lot and a Special Permit Area, seconded by J. Berg. J. Alexander motioned to discuss with the Campus Cabinet prior to moving forward with the conversion. Chief Gordon to action a Traffic Study of the parking lot layout and submit a proposal to H. Bolton and the Campus Cabinet for approval. **All members agreed to table the motion to the next meeting.**

- E.** B. Thomas shared with the members that it was known that several freshman students have valid Student Parking Permits. There is an assumption that, a) sophomores are purchasing the permits and selling to freshman and b) sophomores are purchasing vehicle and motorcycle permits and selling the vehicle permit to freshman. **CMPD to enforce parking per license plate assigned to Student Permit.**
- F.** B. Thomas requested the dumpsters located at Lot-E be relocated and converted to parking spaces. K. Bertelsen denied.
- G.** B. Thomas requested an update on additional parking spaces at Lot-I (14) additional spaces. K. Bertelsen explained the timeline for completion was based on a phased approach due to campus budget.
- H.** J. Lassila is retiring his position and S. Kopsick is his replacement.
- I.** J. Alexander noted that vehicles and campus golf carts are traveling dangerously fast along the road nearest to J. Dalske office, Dining Center and behind the Health Center. **CMPD to address the problem.**
- J.** K. Bertelsen noted that vehicles are exceeding to excess the speed limit on CMAD. **CMPD to enforce not to exceed 25 mph.**
- K.** Chief Gordon is seeking approval from the CMA Cabinet to allow a second Employee Permit to be purchased at a discounted rate for Staff at Campus Resident Housing.

**Next Meeting:**

**Target prior to Winter Break. Alternatively, January 2018.**