

California Maritime Academy
Policy for Student Refunds \$10 and under

It is the policy of the Academy to promptly apply all payments to student accounts. Often payments exceed the amount owed to the Academy. Issuing small checks can be more expensive than the benefit provided, due to the cost of time and labor involved. As of December 1, 2002, the Academy will no longer issue checks for refund amounts \$10 and under. The refund will be carried as a credit on the student's account and applied to future charges. In the event a student leaves with a credit balance of \$10 or less, the amount will be written-off.