

# Daily Watch Accountability Sheet - FACILITIES

**Date:** \_\_\_\_\_ **Division:** \_\_\_\_\_

## Campus Duty Officer

Sign \_\_\_\_\_ Print \_\_\_\_\_

## Assistant CDO

Sign

Print

	Sign	Print
0800-1200		
1200-1600		
1600-2000		
2000-2400		

## Facilities Supervisor

Sign

Print

	Sign	Print
0800-1200		
1200-1600		
1600-2000		
2000-2400		

## Facilities Entrance Watch

Sign

Print

	Sign	Print
0800-1200		
1200-1600		
1600-2000		
2000-2400		

*NOTE: Any unused watch time assignments should be clearly marked "n/a"*