



CAL MARITIME

MEMORANDUM

SUBJ: Change 10 to the Student Handbook

1. The following changes to Policy Section, Parking Policy & Regulations is effective commencing October 20, 2008:

Parking at The California Maritime Academy is a privilege extended to students, faculty, staff, and campus guests. Operators of motor vehicles (including motorcycles and motor-driven bikes) are required to be in possession of a valid driver's license and to comply with applicable laws pertaining to vehicle registration, operation, insurance and safety equipment.

Pursuant to state codes, all traffic and parking is subject to regulations and fees. Compliance with these regulations is MANDATORY (sections 42200 and 42201, Title V, California Administrative Code; and Section 21113(a), California Vehicle Code. The California Vehicle Code, Vallejo Municipal Code, and the following regulations are enforceable at all times. The Chief of Police and Director of Public Safety will be responsible for the supervision and enforcement of parking regulations. The Chief of Police or designee will hear appeals. Vehicles parked on Academy property in violation of these regulations will be issued a parking citation and/or towed at the owner's expense. Any questions regarding payment of citations should be directed to: Parking Management Bureau, 1University Circle, Turlock, CA 95382. Phone: (800) 700-4417. Web: www.pmbonline.org

Specific parking lots have been designated for students, faculty, staff, and visitors. Parking on state property is at the risk of the individual. Neither the Academy nor the State of California assumes liability for any loss or damage to any vehicle, personal property, or the owner or occupants of any motor vehicle while on campus.

1. PARKING PERMITS:

- 1.1 Paid parking.** Vehicle parking permit fees are \$54.00 per semester or \$5.00 per day or \$3.00 for four hours. All students, faculty, staff and visitors who park on this campus must purchase and display a valid permit. **VALID PERMITS MUST BE DISPLAYED BY 0800 HOURS ON THE SEVENTH ACADEMIC DAY OF EACH SEMESTER.** The fee schedule has been promulgated by the Trustees of the California State University. Information and payment is handled by the Cashier's Office, Administration Building.
- 1.2 Permit parking.** The purchase of a standard parking permit does not guarantee a parking space on campus. A guaranteed (reserved) space can only be secured by paying an additional fee. The reserved space is limited to faculty, staff, and handicapped persons.

1.3 Deleted.

1.4 Visitors, shoreline users, and individuals not purchasing a semester or permanent permit may purchase a four hour or an all day permit from the ticket dispenser located in lots B & D. These permits are valid in lots B, D, E, F, G, and J on the day the purchase is made. Day permits expire at midnight on the day of purchase. The permit should be displayed face-up on the driver's side of the dash. Unreadable permits are subject to citation. The shoreline is open to the public from sunrise to sunset, daily.

1.4.1 Campus guests and visitors are required to obtain a permit when parking on campus.

1.4.2 Student motorcycle permits. Two-wheel vehicles (including mopeds) required to be licensed by the State Department of Motor Vehicles, are charged \$27.00 annually for parking permits, and are required to park in designated motorcycle spaces. Permit is to be displayed on the rear fender or on a front fork.

1.6 Parking spaces marked "**RESERVED**" or have a white painted curb, are designated for specific Academy use only.

1.7 VALID TEMPORARY PERMITS:

1.7.1 Temporary paper hang tags, issued in the Administration Building to campus guests are valid between 7am and 11pm on the date indicated and in the lot(s) indicated.

1.7.2 Green Temporary Parking Permits are issued to SPEL students only and are subject to the conditions indicated on the tag.

1.7.3 Special parking permits. Student officers and other persons authorized to park in Lots A, D, H, or I, will be issued a special permit. Temporarily disabled or handicapped students may be granted special parking privileges by the Campus Public Safety Department upon the recommendation of a physician or the Campus Health Center Director. Temporary or special parking privileges may be withdrawn by the President, Chief of Police or designee at any time.

1.7.4. USE OF PERMITS

1.7.4.1 All permits must be attached to the to the lower, driver's side of the windshield or attached to an approved mirror hanger. Permits not permanently attached to the windshield may be transferred to another vehicle. All permits must be visible through the windshield.

1.7.4.3. PERMITS ARE NOT TRANSFERABLE

1.7.4.3.1 No person who has been issued a parking permit shall sell, give, lend, or otherwise allow any other person to use such permit to obtain parking privileges.

1.7.4.3.2 No person shall have in his or her possession, nor use or display any copied, counterfeit or altered permit.

- 2. SPEED LIMITS:** The speed limit on campus is 15 MPH except where otherwise posted. All violations of the California Vehicle Code are subject to citation, disciplinary action and / or revocation of campus driving privileges as determined by the Chief of Police.
- 3. STUDENT, EMPLOYEE AND VISITOR PARKING:** Specific parking areas have been designated for students and employees. Student parking is restricted to lots B, E, F, G, and J. Employees with a valid employee permit may park in all lots. SPEL students will park in lots I or G.
- 4. VISITOR PARKING:** Visitors, displaying a valid permit, may park in B, D, E, F, G, J and K lots except in a space marked “RESERVED” or “STAFF” in D Lot. Anyone may park in a green time zone for the time indicated. No permit is required.

4.1 Participants in Academy sponsored programs such as extended learning courses (SPEL), are to park in lots A, D or I.

5. PROHIBITED OR RESTRICTED PARKING: A person shall not stop, stand, or park a vehicle:

- 5.1** Where an official traffic control device indicates that it is prohibited.
- 5.2** To cause a vehicle to be abandoned on campus. Non-operational vehicles parked on campus continuously for 72 hours or more will be presumed abandoned. These may be towed to a public garage for storage. Section: 22669 CVC.
- 5.3** On any campus road except upper Faculty Drive in front residents with their permission.
- 5.4** Outside of parking space markers.
- 5.5** In any space that requires a special permit, in accordance with signs posted at each lot.
- 5.6** To sleep overnight in a vehicle without special authorization from the Chief of Police or President.
- 5.7** Except for an emergency, in any red zone.
- 5.8** In any loading zone, except while in the process of loading or unloading passengers or materials. There is a 30 minute maximum time for such loading or unloading.
- 5.9** In any green limited-time parking space for a time exceeding the posted limit.
- 5.10** In any parking space marked “RESERVED” or with white painted curb, that have been designated for specific faculty, staff, or special visitors.
- 5.11** In such a manner that any part thereof extends into any traffic lane or pedestrian sidewalk, whether marked or unmarked.

5.12 On any off-street public property unless a traffic control device indicates that such action is permitted and then only in accordance with the directions of such traffic control device.

5.13 In any area of the campus, which is not posted or improved and marked for parking.

6. HANDICAPPED PARKING: Spaces reserved for handicapped persons can be found in A, C, D, F, H, G, I and J lots.

7. OTHER TRAFFIC REGULATIONS.

7.1 Motor vehicle travel is restricted to the roadways and parking areas of the campus. Individuals requiring the use of sidewalks for vehicular movement shall obtain advance permission from the Department of Police and Public Safety.

7.2 It shall be unlawful for any driver of a vehicle to fail to obey any sign or signal erected or maintained by the Academy to regulate the flow of traffic.

7.3 No person shall, without lawful authority, deface, injure, attach any material or substance to, knock down, or remove any traffic control device, traffic guidepost, or traffic post erected by the Academy.

8. BICYCLE REGULATIONS and ALTERNATIVE TRANSPORTATION:

8.1 Bicycle riding, while on roadways, at the Academy, is subject to the same laws as any other vehicle. (CVC sec. 21200 – 21210). Bicycles used in the line of duty by Academy Police and Public Safety personnel are exempt from the Academy bicycle regulations.

8.2 The speed limit for bicycles, when in close proximity to pedestrians, is 5 MPH.

8.3 Bicycles may be stored and secured at the racks provided for that purpose. Bicycles will not be parked inside buildings, classrooms, on stairways or any place where they may impede pedestrian traffic or create a hazard, i.e. parked across a sidewalk or secured to lampposts, trees, etc.

8.4 Bicycles found left unused or impounded and unclaimed for a period of six months may be disposed of or sold through auction by the Academy.

9. PENALTIES: Fines will result for violation of the campus parking regulations. Repeated violations or unsafe operation of a motor vehicle may result in the loss of campus parking or driving privileges.

10. APPEALS:

10.1 Any person may file an objection to a citation in writing through the Police and Public Safety Department within 21 days of being issued a notice of parking violation. Forms for the appeal are available in the Public Safety Office, the

Administration Building lobby, or at pmbonline.org. The contestant must submit a written explanation of reasons for taking exception to the parking violation. The Chief of Police or designee shall review the objection. The contestant is not held liable for the citation until a response to the appeal is received by mail. If the person contesting is not satisfied with the results of the initial review, then there are several options:

10.1.2 Within 21 days, pay the full amount due and avoid delinquent fines.

10.1.3 Within 15 days deposit the full amount due and request a review with an administrator. If found not liable by the administrator, the deposit will be refunded.

10.1.4 If dissatisfied with the administrative review, an appeal may be filed within 30 days with the civil court, Solano County. The court will require a \$25.00 filing fee plus any other applicable charges and fees.

10.2 The fact that a vehicle is unlawfully parked shall be prima facia evidence of the unlawful parking of such vehicle by the person in whose name the permit as been issued to, or, if no parking permit has been issued, then by the person in whose name the vehicle is registered with the appropriate Department of Motor Vehicles.

11. FINES: All fines for violations shall be \$32.00 with the following exceptions.

CVC section 22507.8(a)	Disabled person parking zone	\$280.00
CVC section 22500.1	Parked in a fire lane	\$35.00
CVC section 22514	Parked by a fire hydrant	\$35.00

12. TOWING POLICY: A motor vehicle can be towed and stored at the owner's expense when any of the following situations occur:

12.1 It is parked within 15 feet of a fire hydrant or in a manner that may impede fire-fighting efforts.

12.2 It obstructs traffic or is parked in a roadway, driveway, loading zone, fire lane or handicapped parking area.

12.3 It is abandoned. Evidence of abandonment includes, but is not limited to such conditions as: flat tires, disassembly in whole or in part, etc.

12.4 It does not display valid state registration plates.

12.5 It is parked during vacation periods and has not been authorized to do so.

12.6 Five or more violations have been assessed and have gone unpaid for more than thirty days.

13. VEHICLE IMMOBILIZATION: When a vehicle is immobilized, such immobilization shall not exceed seven days. After this time the vehicle will be towed and stored at the owner's

expense.

All other provisions remain in effect.