Minutes – January 21, 2020 4-5:00pm, Gold Room
Cadet Success Initiative

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>Graham Benton, David Taliaferro, Keir Moorhead, Kristen Tener, Anna Lindsey</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUESTS</td>
<td>Jessica McGinley</td>
</tr>
<tr>
<td>ABSENT</td>
<td>Keir Moorhead, Anna Lindsey</td>
</tr>
</tbody>
</table>

1. Approve Minutes from January 10, 2020
   APPROVED

2. Handbook Updates
   - Will meet with this group this Friday
   - Breaking down into smaller working groups
   Work in progress

3. FYE
   - Goal: Aid with transition to college & Cal Maritime in particular
   - First year cadets will attend FYE on Tuesdays at 1100 in lieu of Monday Formations
     - Meet every other week – half each week
     - Meet in small groups
     - One staff facilitator & 1 cadet leader per “cohort”
     - Looking at 8 modules (different for transfers)
       - Navigating Cal Maritime Portal/Software
       - Prioritizing/Time Management
       - Stress Management
       - Smart Planner/Registering for Classes
       - Budgeting/Financial Aid
       - Common Read Follow Up
       - Uniform & Grooming Follow Up
       - Wrap Up
     - Stakeholders: DJ, Kevin, Michele, Health
   - Jessica will invite stakeholders to the next CSI meeting

4. Communication w/ Cadets
   Accepted student communication:
   - Pull together folks who communicate with admitted students prior to arrival
   - Stakeholders: Admissions (Marc McGee), Financial Aid (Priscilla Muha), TSGB (Lindsay Long), Residence Life (Malinda Balfour), Bookstore (Andre Jimenez), Common Read (Michele Van Hoeck), Accounting? (Cora Wong/Paige Johnson)

5. CSI Communication to other Groups
   Communication from group:
   - Regular updates in our group meetings
   - Push out updates as we complete a task
6. Future Topic

- Watch during finals/spring break

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Person(s)</th>
<th>Comments/Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invite FYE stakeholders to the next CSI meeting</td>
<td>Jessica McGinley</td>
<td>Done</td>
</tr>
<tr>
<td>Cancel 1/24 Meeting</td>
<td>Jessica McGinley</td>
<td>Done</td>
</tr>
<tr>
<td>Check-In w/ IE</td>
<td>Graham Benton</td>
<td>Done</td>
</tr>
</tbody>
</table>