CAL MARITIME

Application for Faculty Development Funds

Name_____ Date submitted _____

Classification _____ (tenured, tenure-track; lecturer: full-time or part-time)

Department _____

Read the "Descriptions of Faculty Development Funds" to see the background, criteria, and procedure for applying for these funds. Check all of the funding sources for which you wish to be considered and indicate the amount of money requested from each source.

Funding Source	Amount Requested
_____ **Chancellor's Office Research, Scholarship and Creative Activity Mini-Grants (RSCA)**	_____
_____ **Provost Presentation Fund (PPF) (max $500)**	_____
_____ **Academy-Wide Faculty Development Funds**	_____
_____ **Drahos Memorial Fund (max ~ $1500)**	_____
_____ **San Francisco Port of Engineers Fund (max ~$3,000)**	_____
Total amount requested	_____

(If you overspend the amount requested, you may have to make up the difference.)

_____   _____
Signature of Applicant   Date

Applications should be submitted to the **Chair of the Faculty Development Committee** prior to the date of the proposed activity. A completed application includes the following:

1. This cover page;
2. A description of the proposed faculty development activity, including why the activity meets the funding requirements of the award(s);
3. The starting and ending dates of the proposed activity;
4. A cost analysis of the proposed activity including how the costs are to be borne;
5. An explanation of how the activity will benefit CMA, being as specific as possible;
6. A description of how missed classes, labs, and other Academy responsibilities will be addressed
7. A written recommendation from the applicant's department chair.