



Gold Navigation Bar



The Gold Navigation Bar appears at the top of each portal page. It consists of a row of Icons as well as a series of links and drop-down boxes

Icons

- **My Messages:** Hovering over this icon will show all your current messages. You can select messages to read and delete.
- **Today's Events:** Selecting this icon will show current events for the day.
- **My Communities:** This icon will list communities in which you are currently a member. You can request a Community to be created, and see other available Communities to join by selecting the Manage Communities link in this drop-down box.
- **Friend Requests:** Here you will see pending Porthole friend requests.

Navigation Items

- **Home:** Click here to navigate back to the main Porthole Page
- **Communities:** At the Communities page you can see descriptions of all Communities, join Communities, request a new Community as well as see all Communities in which you are currently a member.
- **[WWW.csum.edu](http://www.csum.edu):** This link will open a drop-down box that lists links to the Cal Maritime external web page, <https://www.csum.edu>.
- **Feedback:** Clicking here will bring up a page where you can tell us what you like and don't like about the Porthole.
- **Create Messages:** From this page you can send messages and alerts to selected Communities and campus groups. *Note: This navigation item will*





only appear if you have provisioned to send messages by the Porthole administrator.

- **About the Portal:** Click here to keep informed about the latest developments and features of the Porthole

