



Job Bulletin E20 – 12/13

Day Mate

Classification: Administrator I

Full Time

Application Deadline: Monday, December 3, 2012

ABOUT THE CALIFORNIA MARITIME ACADEMY:

The California Maritime Academy is a specialized campus of the California State University (CSU) system serving a student population of approximately 925. The campus, situated on the shore of the Carquinez Strait 30 miles northeast of San Francisco, currently offers baccalaureate degrees in Mechanical Engineering, Facilities Engineering Technology, Marine Engineering Technology, Marine Transportation, Global and Maritime Studies, and Business Administration. A Master of Science degree in three areas of Transportation and Engineering Management is offered.

MAJOR RESPONSIBILITIES:

The Office of Marine Programs' primary mission is to support the academic departments in the education and application of knowledge in the processes associated with all aspects of the Maritime and related industry by manning and maintaining the vessel training assets. Activities associated with Marine Programs include hands on professional development of prospective Merchant Marine Officers and support of course work in those areas. Responsibilities of the Day Mate include:

- Maintain Life Saving and Fire Fighting Equipment/Systems.
- Help plan and perform all deck department work for the maintenance and upkeep of the training ship. Assist Chief Mate in maintaining accurate shipboard safety and maintenance documentation. Assist in supervision of cadets during ship's operation classes, student assistant workers, watch standing (Training Cruise), mooring and unmooring operations. Maintains crane/cargo/stores/rigging operations.
- Tracks and maintains inventories of deck and hotel consumables.
- Assists Chief Mate in preparation and completion of all ABS/USCG/MARAD regulatory inspections.
- Conducts and/or assists with ballast operations (including ballast treatment testing).

SPECIAL REQUIREMENTS:

The Day Mate will be required to participate in the Academy's annual training cruise of approximately 60 days as a condition of employment. The candidate will be required to work a variety of shifts that may include working days, evenings, weekends and/or holidays. The successful candidate will be subject to the Academy's random drug testing program, be required to complete a background investigation and pre-employment physical, including a drug test prior to beginning work. As required by Federal regulations, the candidate must be able to obtain a Merchant Mariners Document issued by the US Coast Guard, and a Transportation Worker Identification Credential (TWIC) card issued by the Transportation Safety Administration. In addition, each year the candidate must pass a pre-cruise physical and drug screening for participation in the training cruise.

MINIMUM QUALIFICATIONS:

- Must possess BS Degree in Marine Transportation or Nautical Industrial Technology.
- Must possess Third Mate of Steam or Motor Vessels of Any Gross Tons upon Oceans, Radar Observer (Unlimited).
- Must possess STCW – 95 Endorsement
- Must possess a TWIC card
- Must have a thorough knowledge and abilities in all areas of vessel maintenance and repair. Specific areas include deck and hotel maintenance and operations, vessel stability system, ballast operations and maintenance, shipboard paint systems and application, anchoring, line handling and all shipboard life saving and fire fighting systems/equipment and intermediate computer skills in word processing and spread sheet applications.

DESIRABLE QUALIFICATIONS:

- Second Mate of Steam or Motor Vessels of Any Gross Tons upon Oceans, Radar Observer (Unlimited).
- Thorough working knowledge of the ISM Code and all other State and Federal compliance requirements.
- Advanced computer skills in Microsoft Office Suite data base, spread sheet and word processing.

SALARY: Salary commensurate with experience.

APPLICATION PROCESS: To apply, interested parties must submit the Cal Maritime Employment Application, cover letter, current resume, and appropriate certificates to:

**Human Resources Office, Job Bulletin #E2o
California Maritime Academy
200 Maritime Academy Drive
Vallejo, CA 94590**

Applications are available on the Cal Maritime website at www.csum.edu. Based upon a review of applications and accompanying documents, only those persons whose qualifications best match job requirements will be interviewed. Applicants selected for an interview will be notified of interview appointments by telephone.

BENEFITS: The benefit package includes a broad range of benefits for qualifying positions including medical, dental, vision, retirement (CalPERS), life and disability insurances, fee waiver, vacation and sick leave.

ELIGIBILITY TO WORK: Applicants must provide proof of U.S. citizenship or authorization to work in the United States within three days of the date of hire.

**The California Maritime Academy is committed to a diverse work force
and is an equal opportunity employer.**