



**CAL MARITIME**

**A Campus of The California State University**

**JOB BULLETIN No.: FAC26 – 12/13**



## **DEPARTMENT OF ENGINEERING TECHNOLOGY**

### **DEPARTMENT CHAIR Tenure Track**

**Open until filled. Review of applications will begin on February 1, 2013**

**Anticipated Start Date: July 1, 2013**

**ABOUT THE CALIFORNIA MARITIME ACADEMY (CMA):** The California Maritime Academy is a specialized campus of the California State University (CSU) system offering six baccalaureate degrees in Business Administration, Global Studies and Maritime Affairs (GSMA), Facilities Engineering Technology (ABET/ETAC accredited), Marine Engineering Technology (ABET/ETAC accredited), Mechanical Engineering (ABET/EAC accredited), and Marine Transportation (IACBE accredited). The Academy also offers a Master of Science in Transportation and Engineering Management degree. The curriculum includes licensing programs for future merchant marine, coast guard and naval reserve officers. The California Maritime Academy, serves a population of approximately 950 students. The campus is situated in Vallejo on the shore of the Carquinez Strait and 30 miles northeast of San Francisco. For more information about the California Maritime Academy, please visit our web page at <http://www.csum.edu>.

Cal Maritime is committed to being a leading educational institution recognized for excellence in the business, engineering, operations, and policy of the transportation industries of the Pacific Rim and beyond. One of the ways we make good on this commitment is by hiring and retaining diverse and dedicated faculty and staff who lead the way in helping our students expand their knowledge and potential.

**MAJOR DUTIES AND RESPONSIBILITIES:** The Department of Engineering Technology of The California Maritime Academy invites applications for a Department Chair beginning July 1, 2013. This is a year-round, full-time administrative position with additional responsibilities as a tenure-track faculty member. The Department of Engineering Technology offers Bachelor of Science degree programs in Marine Engineering Technology and Facilities Engineering Technology and is in the process of adding electronics and computer engineering technology.

#### **RESPONSIBILITIES:**

- The position is both that of Department Chair and a faculty member in the Engineering Technology Department.
- The Department Chair is responsible for developing and administering academic policies and procedures for the Department; for maintaining accreditation of the engineering technology programs; for making budget, curricular, and personnel recommendations; for managing all Department resources; and for clearly defining the Department's mission and objectives in conjunction with the strategic growth of the institution.
- This is also a tenure-track faculty position with additional responsibility for teaching courses in the engineering technology curriculum, and advising students. Academic rank will depend on experience and qualifications.

#### **MINIMUM QUALIFICATIONS:**

- A Ph.D. degree in mechanical, electrical, marine engineering or other closely related engineering field is required.
- Extensive experience with engineering technology education and teaching experience in higher education, including curriculum development and accreditation
- Strong evidence of leadership, communication and administrative capabilities

- Ability to work collegially and collaboratively as a member of the faculty

**DESIRABLE QUALIFICATIONS**

- Experience in teaching technical writing
- Working knowledge or interest in maritime literature and/or maritime culture
- Ability to teach other courses in the humanities

**SALARY COMPENSATION:** Salary is commensurate with the education, qualifications and experience of the individual.

**BENEFITS:** An excellent comprehensive benefits package is available for qualifying positions which includes medical, dental, vision, life and disability insurances, retirement plans, fee waiver, vacation and sick leave.

**PHYSICAL AND ENVIRONMENTAL CONDITIONS:** Typical classroom environment; office in two-story building with elevator access. When onboard the training ship, all mariners should be capable of living and working in cramped spaces on rolling vessels, maintaining balance on a moving deck, rapidly donning an exposure suit, stepping over doorsills of 24 inches in height, opening and closing watertight doors that may weigh up to 56 pounds, pulling heavy objects, up to 50 lbs. in weight, distances of up to 400 feet, climbing steep stairs or vertical ladders without assistance, participating in firefighting and lifesaving efforts, including wearing a self-contained breathing apparatus (SCBA), and lifting/controlling fully charged fire hoses. Extended workdays are common.

**ELIGIBILITY TO WORK:** Applicants must provide proof of US citizenship or authorization to work in the United States within three days from the date of hire. Background investigation required prior to employment. Applicants must submit on hire official documentation as proof of degree, license, or certificates required.

**APPLICATION PROCESS:** Interested parties must submit the Cal Maritime Employment Application packet of information requested below. Apply on-line at <http://www.csum.edu/web/hr/careers> .

1. Cal Maritime Employment Application
2. Letter of interest
3. Curriculum vitae
4. Teaching evaluations
5. Names, addresses, and telephone numbers of at least three professional references

**NOTIFICATION:** Based upon a review of applications and accompanying documents, only those persons whose qualifications best match job requirements will be interviewed. Applicants not selected for an interview will be notified only after the position closes and the successful candidate has been selected.

**DISCLAIMER:** The provisions of this bulletin do not constitute an expressed or implied contract and any provisions contained in this bulletin may be modified or changed.

THE CALIFORNIA MARITIME ACADEMY IS COMMITTED TO A DIVERSE WORK FORCE AND EQUAL OPPORTUNITY EMPLOYMENT