

WAIVER OF PREREQUISITE REQUEST

INSTRUCTIONS TO STUDENT: The Waiver of Prerequisite form must be submitted for approval to the student's Department Chair, as well as the Department Chair of the course. If the request is approved and signed by both Department Chairs, you must return it to the Student Records Office, along with your registration or add form, after the start of your Enrollment Appointment. If your request has been denied, or if you fail to return the completed form to the Student Records Office, you will not be permitted to enroll in the course for which the prerequisite is required.

Student:

Name _____ Class _____ Semester/Year _____

Course for which waiver is requested _____

All prerequisites required for this course _____

Prerequisite for which waiver is requested _____

"Academic" reason for this request _____

Student's Department Chair:

(please initial selection below)

_____ Request is approved. Prerequisite is waived.

_____ Concurrent enrollment in course and prerequisite is approved. **Dropping the prerequisite cancels the other course as well.**

_____ Request is disapproved. Prerequisite will not be waived.

Student's Chair _____ **Date** _____

Concurrence of Course Chair _____ **Date** _____