



**Provost's Council
Meeting Notes – June 30, 2015**

ATTENDEES	Evelyn Andrews, Graham Benton, Susan Bigler, Mike Holden, Mike Kazek, Gary Moser, Donna Nincic, Sue Opp, Michele Van Hoeck, Craig Yamamoto
ABSENT	Jim Burns, Ryan Dudley, Marc McGee, Sam Pecota
GUESTS	Veronica Boe, Mike Tressel

AGENDA ITEM	
1. Preview Day changes	
DISCUSSION	<ul style="list-style-type: none"> Marc McGee distributed a proposal to split Preview Day into two sessions; morning session for ET and ME, afternoon session for MT and MPM If we split the sessions, parking must be reserved for faculty and presenters arriving in the afternoon. Especially considering that faculty will be volunteering their time on a Saturday. Staggered lunchtimes were suggested. Sue Opp will forward this proposal to Student Affairs and A&F (Parking) for their input.
CONCLUSIONS	
2. BIC Scholarships	
DISCUSSION	<ul style="list-style-type: none"> Notice about BIC Scholarships was sent to Provost's Council for distribution to eligible students.
CONCLUSIONS	
3. Strategic Planning update	
DISCUSSION	<ul style="list-style-type: none"> Strategic Planning is proceeding. SEPC is providing enrollment projections to the Physical Master Plan Committee.
CONCLUSIONS	
4. Academic Affairs structure/function	
DISCUSSION	<ul style="list-style-type: none"> Provost Opp wants to get a handle on all Academic Affairs functions. Provost's Council identified the steps involved in admitting a freshman (see flowchart below). Do we communicate well with students throughout the admissions and registration process?
CONCLUSIONS	<p>TO DO:</p> <ul style="list-style-type: none"> Earlier email and logins for applicants (portal access) Discuss moving EPT/ELM to SEAS. Advising plans that include summer are needed.

3. For the good of the order

DISCUSSION	<ul style="list-style-type: none"> • Sam Pecota will be MT Chair until July 31. MT Chair election is being set up. Graham Benton would like to have a Dean & Chairs meeting in August. • Provost Opp will be off campus July 6-9, back in the office on July 10, and then out July 13-24. Graham Benton is the signer during her absence. • Mike Kazek announced that the Mari-Times magazine (introduced at last year's Faculty Retreat) will be issued electronically at the end of August. Please send news items & contributions by July 31 to Mike or Bobby King.
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provost Opp will discuss the proposed Preview Day changes with Student Affairs and A&F.	Sue Opp	July 1

Flowchart: Prospective student to Orientation

