



Minutes – October 25, 2021 9:30-11:00am, Topp Room Provost Council

MEMBERS	Lori Schroeder, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Katie Hansen, Mike Kazek, Veronica Boe, Dinesh Pinisetty, Rhonda Pate, Christopher Brown, Maria Martinez
GUESTS	Jessica McGinley
ABSENT	Graham Benton, Julia Odom, Maria Martinez

1. Approve Minutes from September 27, 2021	
	APPROVED
2. Updates from the Provost (Schroeder)	
	<ul style="list-style-type: none"> • Preview day went well (dodged the rain) • AVP Enrollment interviews are continuing throughout this week • Moving forward w/ the Academic Support Coordinator position (just waiting on the position description blessing from HR) • Land blessing near the Library on November 1st – email to follow – all are welcome and encouraged to attend
3. Updates from CLC Meeting (CLC Members)	
	<ul style="list-style-type: none"> • Art & Science update (campus still torn on our identity – structured maritime academy vs. typical CSU-like experience) – structure attracts some and deters others from attending Cal Maritime – where is the happy medium? <ul style="list-style-type: none"> - We need to know who we are before we can market successfully • Went over the Waterfront Masterplan w/ Tom Van Pelt – preparing for the new ship in 2026-27 <ul style="list-style-type: none"> - Trying to secure funding from CO and MARAD • Campus is working on a “Privacy Policy” and would like everyone’s input
4. USCG Audit Process (Kazek)	
	<ul style="list-style-type: none"> • Document provided – USCG Letter from 2015 • Takes place every 5 years – to verify that we offer all that we say we do • 2.5 day process • At the end they will present their findings • They look at: assessments, control sheet, meet w/ Deans and Cadets, discuss RTP and student evaluations, talk to Career Center, check up on sea time and training, talk to Health Center about physicals, check into the licensing process, view the SIM center in action • Issues found in 2015 have been resolved
	Mike will schedule kick-off meeting
5. Accounting Holds (Hansen)	
	<ul style="list-style-type: none"> • Students can drop classes but cannot add due to accounting holds for various reasons <ul style="list-style-type: none"> - Can we wait to place holds until AFTER census? (This should help a lot) – Lori will discuss w/ Franz
6. Course Challenge Examination Policy (Odom)	
	<ul style="list-style-type: none"> • Julia couldn’t make it – save for next meeting 11/8
7. Emergent Topics	
	<ul style="list-style-type: none"> • Seabags seem to be an ongoing issue – accounting holds, charging for things they don’t need, etc <ul style="list-style-type: none"> - Lori will bring this up at the next VPC meeting

	<ul style="list-style-type: none"> • Khaoi will train Jessica McGinley as academic affairs' second liaison to IT
8.	
9.	

Action Item	Responsible Person(s)	Comments/Status
Discuss accounting holds w/ VP Lozano	Lori Schroeder	ASAP
Discuss seabag issues w/ VPC	Lori Schroeder	11/4