

## Minutes – September 27, 2021 9:30-11:00am, Topp Room Provost Council

<b>MEMBERS</b>	Lori Schroeder, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Katie Hansen, Mike Kazek, Veronica Boe, Dinesh Pinisetty, Rhonda Pate, Christopher Brown, Maria Martinez
<b>GUESTS</b>	Jessica McGinley, Michael Martin
<b>ABSENT</b>	Julia Odom

<b>1. Approve Minutes from September 13, 2021</b>	
	<ul style="list-style-type: none"> <li>• Slight change</li> </ul>
	APPROVED
<b>2. Updates from the Provost (Schroeder)</b>	
	<ul style="list-style-type: none"> <li>• A summary of Friday night's (Evening of Rejoicing 9/24) awards               <ul style="list-style-type: none"> <li>- Kudos to Dinesh Pinisetty, Bets McNie, Aparna Sinha and Tamara Burback</li> </ul> </li> <li>• An immediate AV solution is in the works to address the lack of AV support on campus</li> <li>• Moving forward swiftly to fulfil the academic support gap w/ Matt Tener's departure               <ul style="list-style-type: none"> <li>- Graham will be sending out a survey to Faculty to gather info on the academic support needs before we proceed w/ hiring (all input is welcome)</li> </ul> </li> </ul>
<b>3. Updates from Human Resources (Martin)</b>	
	<ul style="list-style-type: none"> <li>• Filled Barbara Reece's position w/ Robin Bates – Focused on Diversity &amp; Immersive Onboarding</li> <li>• King Xiong is now over the DEI Council, previously the "Unity Council"</li> <li>• Julie Chan = employee payroll</li> <li>• Jeanette Torres = payroll (students, hourly and premium pay)</li> <li>• Karlo Ceria = new staff/special consultant/casual workers hiring</li> <li>• Working on hiring additional support for Faculty hires</li> <li>• A LOT of PeopleSoft/CHRS/AdobeSign/CSU Recruit work happening behind the scenes</li> <li>• Looking for HR Liaisons from each department to begin training w/ HR (learning new systems and procedures) – Who will be AA Liaisons?               <ul style="list-style-type: none"> <li>- Jessica, Rhonda, Pat, Deborah, Sianna, new admin for Engineering (?)</li> </ul> </li> <li>• New hire roadblocks w/ PeopleSoft access – problem is employee must complete training before access is granted (causing a delay) – unavoidable at this time</li> <li>• Many CFA negotiations happening</li> <li>• Looking into hiring practices and uniform &amp; grooming standards policy implementation</li> <li>• Personnel Action Files – will be digital moving forward (no need to update current files)</li> </ul>
	Requesting stipends for student researchers, instead of hourly pay – is that possible?
<b>4. Change of Majors (Pinisetty)</b>	
	<ul style="list-style-type: none"> <li>• If there is space in an existing major – why should we make Cadets wait 1 year before being able to apply for a change of major?               <ul style="list-style-type: none"> <li>- Maybe we should build-in some flexibility?</li> <li>- Non-impacted majors do not need to wait a year – only impacted majors</li> </ul> </li> </ul>
	There can be flexibility if it is a lateral move (i.e.: ME to ET) – work w/ Dean and Academic Advisors
<b>5. Course Challenge Exam Policy (Hansen)</b>	
	<ul style="list-style-type: none"> <li>• Do we want to limit # of units applied towards degree?               <ul style="list-style-type: none"> <li>- Yes, 9 units</li> </ul> </li> <li>• Need to create a list of challengeable courses to be kept w/ the Registrar's office</li> </ul>
<b>6. Accounting Holds (Hansen)</b>	
	Ran out of time – put on next agenda

7. Exceptional Admission Policy (Benton)	
	Ran out of time – put on next agenda
8. USCG Policy (Kazek)	
	<ul style="list-style-type: none"> <li>• Under which department should this policy reside? <ul style="list-style-type: none"> <li>- Falls under many different areas</li> <li>- OOTP? - Marine Programs? - Academic Affairs?</li> <li>- Provost will discuss at the next VPC meeting and get back to the group</li> </ul> </li> </ul>
9. Emergent Topics	
	<p>Next PC Agenda Items:</p> <ul style="list-style-type: none"> <li>• CLC Updates (Benton)</li> <li>• Invite Khaoi Mady – ATI/EEAAP/VPAT Liaisons</li> <li>• USCG Audit Process (Kazek)</li> <li>• Exceptional Admission Policy (Martinez)</li> </ul>

Action Item	Responsible Person(s)	Comments/Status