CAL MARITIME

Minutes – February 1, 2021 9-11:00am, Zoom Meeting
Provost Council

MEMBERS	Lori Schroeder, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Veronica Boe, Matt Tener, Dinesh Pinisetty, Rhonda Pate, Christopher Brown
GUESTS	Jessica McGinley
ABSENT	

1. Approve Minutes from November 23, 2020	
	APPROVED

2. Cabinet Retreat & Upcoming All-Campus Meeting to Discuss Enrollment Initiative (Schroeder)

- Focused on Team Building and Enrollment Initiative
- Strategic Enrollment Management and Retention is our #1 Focus
  - Next steps: Looking at the bigger picture and long-term success
  - Looking at marketing tweeking and possibilities
  - What's our "niche"? - Maritime focus, Corps of Cadets, Focus on Leadership
  - Consultants and Market Study will help us w/ what to focus on, what resonates w/ potential students?
  - We will test different ideas from stakeholders around campus and use that data to move forward
  - Cadet development and leadership is at the core of our mission
  - Planning a "town hall" to discuss the plan with the entire campus
- We need to get our FYE together and make it meaningful – start each Cadet on equal footing
  - There seems to be an implementation gap between ideas and making them happen

3. Policies Update (Benton)

- Leaves & Withdrawals Policy (Hansen)
  - Senate has approved – submitting to Cabinet for approval
- Course Challenge Exam Policy (Odom)
  - Julia will make suggested edits and bring it back to the PC for further review
- Academic Integrity Policy – the senate will take a vote on Feb 18th
- Licensing Policy – Mike Kazek is still working on it
- Minor Policy – with the Chairs for editing/suggestions

4. Vaccination Plan for Cal Maritime (Kazek)

- Situation still unknown – working w/ Solano County

5. Technology Lending to Remote Students (Van Hoeck)

- 7 day loans for most things, except Laptop and WIFI hot spots (those are long term loans)
- On campus IT issues should be directed towards IT, off campus IT issues – Library resources available
- Khaoi Mady is working on getting the imods ready w/ proper technology
- LRPG Update: Student testing happened last week – all Cadets, but 1 have been cleared and have moved in begun classes

6. The Passport – Using Text Messaging (Odom)

- Is this a feature that we'd like to use?

| | - Group agreed to make it optional for Cadet – "click a box if you want to receive text messages"
- Went over the "Student Communications Policy" for EAB passport system
- We HAVE to make sure all messages are consistent throughout messaging platforms |
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Action Item	Responsible Person(s)	Comments/Status