



## Minutes – March 24, 2017 9am-4pm, Doubletree Hotel, American Canyon Provost Council Retreat

ATTENDEES	Marc McGee, Michele Van Hoeck, Jim Burns, Sam Pecota, Steve Browne, Gary Moser, Peg Solveson, Tamra Donnelly, Mike Holden, Cynthia Trevisan, Tom Nordenholz, Graham Benton, Sue Opp, Priscilla Muha
ABSENT	Mike Kazek, Ryan Dudley
GUESTS	Jessica McGinley

AGENDA ITEM		
<b>1. Leadership Styles Under Stress</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>Crucial Conversations: stakes are high, strong emotions, opposing opinions</li> <li>Examples of crucial conversations and how they went wrong or right</li> <li>Handout: Crucial Conversations Model</li> <li>Self-Assessment Handout: Your Style Under Stress</li> <li>Video clips: examples of crucial conversations</li> <li>It's not about winning or losing (a fool's choice) - search for the "and"</li> <li>Mutual respect is key when having a crucial conversation</li> <li>Ask for and respect other points of view – people want to be heard</li> </ul>	
CONCLUSIONS		
<b>2. Lunch Buffet Noon – 12:55pm</b>		
DISCUSSION		
CONCLUSIONS		
<b>3. 2017-18 Annual Plan</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>Funding from tuition increase may help with student success initiatives</li> <li>We can't keep doing the same thing and expect a different outcome</li> <li>IBL and GSMA admission can't be held open any longer than we currently hold it open to maximize enrollment – latest is June</li> </ul>	
CONCLUSIONS		
<b>4. Revisions to the Strategic Plan</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>Went over changes to strategies and objectives</li> <li>SEP: First Objective – more broad – increase diversity overall</li> <li>SEP: Add Sam to Objective 1: Outcome D: Strategy 1</li> <li>SEP: Add Katie to Objective 2: Outcome B: Strategy 2</li> <li>SEP: Add Sam, Peg and Gary to Objective 3: Outcome A: Strategy 1</li> <li>SEP: Add Tamra to Objective 3: Outcome A: Strategy 3</li> <li>AMP: Add Chairs to Objective 1: Outcome A: Strategy 1</li> <li>AMP: Add Sam to Objective 1: Outcome A: Strategy 2</li> <li>AMP: Add Sam to Objective 3: Outcome A: Strategy 1</li> <li>AMP: Add Sam to Objective 4: Outcome A: Strategy 1</li> <li>AMP: Add Sam and Michele to Objective 4: Outcome A: Strategy 2</li> <li>AMP: Add Chairs to Objective 4L Outcome B: Strategy 1</li> </ul>	
CONCLUSIONS		
<b>5. Future Plans</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>Submit to Brig and present new plans to CLC</li> </ul>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE