Minutes – May 9, 2017 10:30-Noon, Topp Room
Provost Council

| ATTENDEES | Marc McGee, Michele Van Hoeck, Jim Burns, Sam Pecota, Mike Kazek, Gary Moser, Peg Solveson, Tamra Donnelly, Cynthia Trevisan, Tom Nordenholz, Graham Benton, Priscilla Muha |
| ABSENT | Sue Opp, Steve Browne, Mike Holden, Ryan Dudley |
| GUESTS | Jessica McGinley, Katie Hansen |

1. **Approve Minutes from March 28, 2017**

   **DISCUSSION**
   - Approved

2. **Change of Major Policy (Benton)**

   **DISCUSSION**
   - Policy & Forms Approved

   **CONCLUSIONS**
   - Ready to be reviewed by Cabinet

3. **Online Teaching Policy (Nordenholz)**

   **DISCUSSION**
   - Has been approved by Senate (15-0)
   - Note where definitions came from

   **CONCLUSIONS**
   - Ready to be reviewed by Cabinet

4. **Institutional Review Board Policy (Benton)**

   **DISCUSSION**
   - Read through & discuss at next meeting
   - Changes reflect federal guidelines

5. **Fall Deposit Numbers (McGee)**

   **DISCUSSION**
   - 310 Deposits – last year (same day) we had 366
   - Down in IBL & GSM applicants (have not reached our goal)
   - Overall Target = 315
   - Would like to be over target for melt
   - Our percentage of women has increased

6. **Margaret Arroyo’s last day is July 1st**

   **DISCUSSION**
   - Reviewing position description
   - Will be putting together a search committee

<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Send 16/17 Plan on a Page accomplishments to Tamra &amp; to Tamra &amp; she will submit to Brig</td>
<td>Everyone w/ a Plan on a Page</td>
<td>ASAP</td>
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</tbody>
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**Plans for future meetings:**