



**Minutes – June 29, 2017 10:30-12:00pm, Topp Room
Provost Council**

MEMBERS	Graham Benton, Veronica Boe, Tamra Donnelly, Katie Hansen, Sue Opp, Peg Solveson, Cynthia Trevisan, Michele Van Hoeck, Mike Kazek
ABSENT	Sam Pecota, Gary Moser, Priscilla Muha, Marc McGee, Ryan Dudley, Tom Nordenholz
GUESTS	Jessica McGinley

1. Approve Minutes from June 15, 2017	
	Approved
2. Emeritus/Emerita Faculty Policy (Benton)	
	<ul style="list-style-type: none"> • Has gone through the Dean & Chairs • Should this only be for tenured Faculty or should exceptions be made? • How should the recommendation process go? • What are the things that the emeritus gets? • Check if this includes parking • No office space provided • Needs additional work
	Check w/ the Senate Exec
3. Institutional Review Board Policy (Benton)	
	<ul style="list-style-type: none"> • Accountability: Provost or designee • Chair of the IRB should not be external • Minor changes to be made
4. Textbook Adoption Policy (Benton)	
	<ul style="list-style-type: none"> • Went over recent changes to purpose • Look at sentence structure of the purpose • When Faculty aren't available, Chairs must submit the book adoption
5. Transfer Credit Policy (Donnelly/Solveson)	
	<ul style="list-style-type: none"> • Read over and we will revisit at the next meeting • Questionable things are highlighted
6. Sponsored Programs and Extended Learning (Boe) - 11:30am	
	<ul style="list-style-type: none"> • See attached slides

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Plans for future meetings:		
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