## Minutes – June 29, 2017 10:30-12:00pm, Topp Room  
### Provost Council

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>Graham Benton, Veronica Boe, Tamra Donnelly, Katie Hansen, Sue Opp, Peg Solveson, Cynthia Trevisan, Michele Van Hoeck, Mike Kazek</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABSENT</td>
<td>Sam Pecota, Gary Moser, Priscilla Muha, Marc McGee, Ryan Dudley, Tom Nordenholz</td>
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<td>GUESTS</td>
<td>Jessica McGinley</td>
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1. **Approve Minutes from June 15, 2017**  
   - Approved

2. **Emeritus/Emerita Faculty Policy (Benton)**  
   - Has gone through the Dean & Chairs  
   - Should this only be for tenured Faculty or should exceptions be made?  
   - How should the recommendation process go?  
   - What are the things that the emeritus gets?  
   - Check if this includes parking  
   - No office space provided  
   - Needs additional work  
   - Check w/the Senate Exec

3. **Institutional Review Board Policy (Benton)**  
   - Accountability: Provost or designee  
   - Chair of the IRB should not be external  
   - Minor changes to be made

4. **Textbook Adoption Policy (Benton)**  
   - Went over recent changes to purpose  
   - Look at sentence structure of the purpose  
   - When Faculty aren’t available, Chairs must submit the book adoption

5. **Transfer Credit Policy (Donnelly/Solveson)**  
   - Read over and we will revisit at the next meeting  
   - Questionable things are highlighted

6. **Sponsored Programs and Extended Learning (Boe) - 11:30am**  
   - See attached slides

### ACTION ITEMS  
<table>
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<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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### Plans for future meetings: