1. Approve Minutes from November 6, 2018

Approved

2. USCG Licensing Exams (Kazek)

- Due to the Government shut-down, Licensing Exams cannot take place
- Aiming for Spring break (week of March 4th), Plan B: After finals, Plan C: Over the Summer
- 6 Cadets in danger of not graduating if exams are not completed in time
  - Degrees cannot be conferred w/o licensing exams
- Sophomores also affected: cannot receive entry level credentials required to sail on commercial cruise
- Working with Housing & Dining Center to remain open during testing

All we can do is wait

3. 2019 Cruise (Pecota)

TENTATIVE Cruise Schedule – 62 days (5/1-7/1):
- Long Beach (reception), through Panama Canal, Barbados, Lisbon, Azores, Miami (reception), Galveston (turn ship over to Texas)

Subject to change

4. Class of vs. Class Standing vs. Corps Levels (Opp)

- Trying to stop using the term “class of” – doesn’t work, too many changes
- Working with the Commandant’s office to make changes
- “Corps Levels” – different than at other institutions, defined in handbook
- “Class Standing” – calculated by PeopleSoft, only calculates units completed, not units left to take
- Catalog Rights – must maintain same curriculum from student’s 1st year to their last

Work in progress

5. Academic Probation from First Term at Cal Maritime (Opp)

- 59 students on academic probation, 39 = 1st term
- Large spike in GSMA students on academic probation (could these be late applicants?)
- Idea: Should we create an academic “care” team?

Gary & Marc will work together to look for a pattern for those failing
Sue will speak with Stan Hebert & David Taliaferro about organizing an academic care team/graduation initiative committee

6. Shared Governance Consulting: Gary Reichard (Opp)

- Gary Reichard coming to campus on Jan 22-25, 2019
- Will meet with numerous individuals and groups on campus to help improve our shared governance, large focus on Academic Senate practices

Gary Reichard will submit a report of his findings and recommendations on improved communication and best practices. He is willing to return, if needed.
### 7. Other Policies to Revise (Opp)

- Last year we completed 8 policies
- Still to be completed:
  - Open University – w/ Cabinet
  - Program Discontinuation – Need to draft
  - Emerita/Emeritus – Needs revision
  - Baccalaureate Degree Requirements – Needs revision
  - Minor Policy – w/ Provost Council
  - Academic Standing – Needs revision