



Minutes – January 29, 2019 9-10:30am, Topp Room Provost Council

MEMBERS	Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Tom Nordenholz, Sam Pecota, Rhonda Pate
GUESTS	Jessica McGinley
ABSENT	Matt Tener

1. Approve Minutes from January 15, 2019	
	APPROVED
2. Summer 2019 Enrollment & Pre-Registration Period (Odom)	
	<ul style="list-style-type: none"> • Figuring out cruise courses, different than last year <ul style="list-style-type: none"> - Cruise 100 = 55 - Cruise 150 = 65 - Cruise 200 = 47 - Cruise 250 = 53 - Cruise 300 = 51 - Cruise 350 = 28 - EPO 220 = 65 (should be the same 65 as Cruise 150) • 199 Cadets pre-registered, spreading the word through Commandants and Faculty “cruise enrollment ends tomorrow”
	Making sure Registrar & Financial Aid are on the same page, then billing will go out
3. Cruise 2019/2020 (Kazek)	
	<ul style="list-style-type: none"> • Goal is to get students to pre-register to avoid the waitlist • 17 Students promised a spot from last year’s waitlist, down to 3 • Recommendation to Freshman: Don’t go on cruise, take Calculus I – so they’re ready for Calculus II by Fall <ul style="list-style-type: none"> - If they fail Calculus I or II they’ve added a year to their curriculum due to prerequisites • Making plans for capacity during Cruise 2019 & 2020 • Struggling w/ Cruise #'s and who to cut <ul style="list-style-type: none"> - Cadets on disciplinary probation - Cadets on academic probation - Rank by GPA • Students who did not pre-register go to the bottom of the waitlist • 314 berths on TSGB, 2020 Enrollment Projections = 259 <ul style="list-style-type: none"> - Can we sail with berths empty? • Strategic Enrollment Management Plan didn’t take dry-dock into account, must revisit and adjust • Enrollment MUST be a collaborative effort
	See attached image, matrix available via Mike Kazek
4. Enrollment #'s & Plans (McGee/Kazek)	
	<ul style="list-style-type: none"> • Looking at the handouts, do we want to alter target #'s? <ul style="list-style-type: none"> - Not an exact science, lots of factors - Are late applicants more likely to fail? - How many Cadets leave after one year? - Business/Engineering Majors have more options in colleges, MT majors have limited options - Enrollment waitlist has not been effective

	<ul style="list-style-type: none"> - GSMA/IBL need the most efforts in recruiting - Bump up MT #'s slightly, not Engineering - Admission letters go out on Friday, Feb. 1, 2019 • Suggestion to fit all Cadets on one cruise: Add berths on TSGB, converting ballast water tank to make room for additional berths
	See handouts provided
5. Emeritus/Emerita Policy (Benton)	
	Ran out of time – put on next agenda
6.	
7.	
8.	

Action Item	Responsible Person(s)	Comments/Status
Ask Brig/Jen about Open University Policy status	Jessica McGinley	approved in October '18, not on website, will speak w/ Aubrey to fix
Investigate spike in 1 st term academic probation/GSMA	Marc McGee & Gary Moser	
Speak w/ VPSA & Commandant to create academic "care" team	Sue Opp	

