Minutes – September 10, 2019 9-11:00am, Topp Room  
Provost Council

MEMBERS  
Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Dinesh Pinisetty, Rhonda Pate

GUESTS  
Jessica McGinley

ABSENT  
Marc McGee, Julia Odom, Priscilla Muha

1. Approve Minutes from August 27, 2019  
   • Minor changes  
   APPROVED

2. Emeritus Policy (Benton)  
   • Edits made  
   Graham will make the suggested edits and forward to the Academic Senate for review.

3. California Promise (Benton)  
   • Draft presented to the group  
   • Edits made  
   Graham will make the suggested changes and redistribute for confirmation.

4. Enrollment Management Consultant (Opp)  
   • Hired Jo Volkert to assess where improvements can be made regarding recruitment & enrollment  
   • Jessica will be setting up multiple interviews with various people on campus  
   Work in progress

5. AVP of Research & Sponsored Programs (Opp)  
   • A position description was sent out to the Provost Council  
   Send suggested edits to the Provost ASAP

6.

7.

8.

9.

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Person(s)</th>
<th>Comments/Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emeritus Policy edits &amp; send to the Academic Senate</td>
<td>Graham Benton</td>
<td>Done</td>
</tr>
<tr>
<td>Edit the California Promise document</td>
<td>Graham Benton</td>
<td>Done</td>
</tr>
<tr>
<td>Setup meetings w/ Jo Volkert</td>
<td>Jessica McGinley</td>
<td>After contract is settled</td>
</tr>
<tr>
<td>Send position description suggestions to the Provost</td>
<td>Everyone</td>
<td></td>
</tr>
</tbody>
</table>

1