



## Minutes – January 14, 2020 9-11:00am, Topp Room Provost Council

<b>MEMBERS</b>	Michael Mahoney, Sue Opp, Graham Benton, Don Maier, Kevin Mandernack, Francelina Neto, Michele Van Hoeck, Julia Odom, Priscilla Muha, Marc McGee, Katie Hansen, Mike Kazek, Gary Moser, Veronica Boe, Matt Tener, Dinesh Pinisetty, Rhonda Pate
<b>GUESTS</b>	Jessica McGinley
<b>ABSENT</b>	Veronica Boe, Christopher Brown

<b>1. Approve Minutes from December 17, 2019</b>	
	<ul style="list-style-type: none"> <li>• Minor change</li> </ul>
	APPROVED
<b>2. Enrollment Analysis (Opp)</b>	
	<ul style="list-style-type: none"> <li>• Fall 2019 (911) vs. Spring 2020 (873)</li> <li>• About 30% are transfer students</li> <li>• Create an “Enrollment Taskforce”</li> <li>• Needs to be woven into strategic planning</li> <li>• Losing high performing students</li> <li>• Comparative analysis still to come</li> <li>• Create spreadsheet and prioritize ASAP</li> </ul>
	(Jo Volkert’s Recommendations - see attached spreadsheet) – work in progress
<b>3. Minor Policy (Benton)</b>	
	<ul style="list-style-type: none"> <li>• Edits made</li> </ul>
	Graham will make the recommended changes
<b>4. Challenge Exam Policy (Benton)</b>	
	(next meeting)
<b>5. Policy Status Update (Benton)</b>	
	<ul style="list-style-type: none"> <li>• Minor Policy – moving along</li> <li>• Academic Standing Policy – needs more work</li> <li>• Challenge Exams Policy – needs more work</li> <li>• Emeritus Policy – w/ the Senate</li> <li>• Baccalaureate Policy – needs revision to match the catalog</li> <li>• Student Misconduct Policy – needs to be brought back to PC for more work</li> <li>• Senate Bylaws – just signed by the President</li> </ul>
	Graham is working with the Academic Senate on more policies
<b>6.</b>	

Action Item	Responsible Person(s)	Comments/Status
Make edits to Minor Policy	Graham Benton	Done
Create Spreadsheet w/ Volkert Recommendations	Jessica McGinley	Done