



**Minutes – January 21, 2020 4-5:00pm, Gold Room
Cadet Success Initiative**

MEMBERS	Graham Benton, David Taliaferro, Keir Moorhead, Kristen Tener, Anna Lindsey
GUESTS	Jessica McGinley
ABSENT	Keir Moorhead, Anna Lindsey

1. Approve Minutes from January 10, 2020	
	APPROVED
2. Handbook Updates	
	<ul style="list-style-type: none"> • Will meet with this group this Friday • Breaking down into smaller working groups
	Work in progress
3. FYE	
	<ul style="list-style-type: none"> • Goal: Aid with transition to college & Cal Maritime in particular • First year cadets will attend FYE on Tuesdays at 1100 in lieu of Monday Formations <ul style="list-style-type: none"> ○ Meet every other week – half each week ○ Meet in small groups ○ One staff facilitator & 1 cadet leader per “cohort” ○ Looking at 8 modules (different for transfers) <ul style="list-style-type: none"> ▪ Navigating Cal Maritime Portal/Software ▪ Prioritizing/Time Management ▪ Stress Management ▪ Smart Planner/Registering for Classes ▪ Budgeting/Financial Aid ▪ Common Read Follow Up ▪ Uniform & Grooming Follow Up ▪ Wrap Up ○ Stakeholders: DJ, Kevin, Michele, Health
	Jessica will invite stakeholders to the next CSI meeting
4. Communication w/ Cadets	
	<p>Accepted student communication:</p> <ul style="list-style-type: none"> • Pull together folks who communicate with admitted students prior to arrival • Stakeholders: Admissions (Marc McGee), Financial Aid (Priscilla Muha), TSGB (Lindsay Long), Residence Life (Malinda Balfour), Bookstore (Andre Jimenez), Common Read (Michele Van Hoeck), Accounting? (Cora Wong/Paige Johnson)
5. CSI Communication to other Groups	
	<p>Communication from group:</p> <ul style="list-style-type: none"> • Regular updates in our group meetings • Push out updates as we complete a task

6. Future Topic	
	<ul style="list-style-type: none"> • Watch during finals/spring break
7.	
8.	
9.	

Action Item	Responsible Person(s)	Comments/Status
Invite FYE stakeholders to the next CSI meeting	Jessica McGinley	Done
Cancel 1/24 Meeting	Jessica McGinley	Done
Check-In w/ IE	Graham Benton	Done