



Minutes – February 7, 2020 10-11:00am, Gold Room Cadet Success Initiative

MEMBERS	Graham Benton, David Taliaferro, Keir Moorhead, Kristen Tener, Anna Lindsey, Jessica McGinley
GUESTS	
ABSENT	

1. Approve Minutes from January 21, 2020	
	APPROVED
2. FYE Update (Benton)	
	<ul style="list-style-type: none"> Met w/ stakeholders: Dean Mandernack, Bruce Wilbur, DJ Escobar FYE won't be integrated w/ academic programs Will be headed by Student Affairs Only Fall semester 8 modules Tuesday's at 11am (need to make clear to the campus community – this time is reserved for FYE) – Would Friday formations work better? How do we make it mandatory? Faculty participation? Primarily college survival skills Need special programming for transfer students Negatives: some find it repetitive, too large of groups for sensitive topics, such as violence, leadership hour always seems to be a busy time for Cadets
	DJ working on a written outline – invite back in 2 weeks
3. Status Update on Handbooks (Taliaferro)	
	<ul style="list-style-type: none"> A little behind – working on getting all stakeholders together Putting together a timeline Deciding what needs to be in EVERY manual and what is unique to each department Need to set a deadline for input Should documents be available on Passport App, Website or both?
	Work in progress
4. Pre-Orientation Communication (Tener)	
	<ul style="list-style-type: none"> Who communicates w/ Cadets pre-arrival to campus – invite to next meeting Who, what and when are things being communicated? <ul style="list-style-type: none"> - What is redundant? - What messages being sent contradict others?
	Jessica will invite stakeholders to next meeting
5. Orientation (Taliaferro)	
	<ul style="list-style-type: none"> Decided that mandatory programming will end at 6pm each day Working on putting together an “orientation leader” subgroup to handle logistics Deciding what should be optional and what should be mandatory

6. Open Floor – Information to Disseminate	
	<ul style="list-style-type: none"> • Student Success Barriers meeting took place w/ a Professor from Sac State <ul style="list-style-type: none"> - She'd like to meet w/ Cadets for additional input - Commandant's office gathering willing participants (Sophomores and Juniors) - She'll write up a report to help us overcome any student success barriers • Keir has begun looking into the Watchstanding issues <ul style="list-style-type: none"> - Hopeful a new process will be in place by Fall 2020

Action Item	Responsible Person(s)	Comments/Status
Invite DJ Escobar back in 2 weeks for further FYE discussion	Jessica McGinley	Done
Keep faculty informed on FYE discussions	Graham Benton	Done
Invite all pre-orientation communicators to next meeting	Jessica McGinley	Done