

Meeting Date/Time	10.22.2020	1400-1500	Location	ZOOM		
<b>Members in Attendance noted with an “*”</b>						
Audun Aaberg Malinda Balfour Graham Benton Andrew Bowling* Julianne Chisholm Grace Chou* Connor Crutchfield Craig Dawson*	Donny Gordon* Ruby Grover Jennifer Hembree Heather Hutchinson Daniel Isaacson Lindsay Long Franz Lozano*	Michael Martin Elizabeth McNie* Ali Moradmand Danielle Pelcarski* Barbara Reece* Steven Runyon Jennifer Sonne David Taliaferro	Kristen Tener* Julianne Tolson Karen Yoder*			
<b>Meeting Format/Agenda:</b>						
<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Review Old Business</li> <li>3. New Business</li> <li>4. Open Discussion</li> <li>5. Close Meeting</li> </ol>						
Old Business	Item	Open	Action Items	Owner	Target Date	Closed
	Daily Check Process		Verification of completion needed. Audit in dining, classes, PEAC, Student Health, Etc.	David T, TRIAD, and employees	ongoing	✘
	Meals and Distancing	X	Facilities requested to mark spaces on benches including at Library	Audun A	TBD	
	Housing occupancy	X	Considerations for some double occupancy next semester. Possible but likely unnecessary at this time due to space availability.	Kristen T	TBD	X
	Newsletter		Only Commandant has assisted with a week- Asked for more help.	Everyone		✘

New Business	Item	Open	Action Items	Owner	Target Date	Closed
1	Mail Service		Recommend moving back to normal process and inform drivers	LRPG and cabinet approval		
2	KeelHauler Week		Setup with no additional actions			
3	H&S Plan Requires update		Remove temp check requirement outside of healthcare	Dawson		
4	Single employee visits for material		Recommend – treat as a visitor or contractor (verify health and no COVID pos. care and provide date for visit)	LRPG and cabinet approval		

5	Closure Policy review		Donny wanted to have the committee recommend extending policy beyond July		
6	Evaluate Bolt Contract		Assign check-in. Displaced workers in place of Bolt	Dawson and David	

**COMMENTS & NOTES**

Open Discussion	Item	Action Items	Owner	Target Date	Closed
1	Quarantine for cruise	Develop different options	Craig D	11/1	<input type="checkbox"/>
2	Approval for spirit week	How many plans are needed. One for the overall event	Task Force	10/15	X
3					<input type="checkbox"/>
4					<input type="checkbox"/>
5					<input type="checkbox"/>