

Meeting Date/Time	12.17.2020	1400-1500	Location	ZOOM		
<b>Members in Attendance noted with an “*”</b>						
Malinda Balfour Graham Benton Andrew Bowling Julianne Chisholm Grace Chou* Connor Crutchfield Craig Dawson*	Donny Gordon* Ruby Grover Jennifer Hembree* Heather Hutchinson Daniel Isaacson Lindsay Long* Franz Lozano	Michael Martin* Elizabeth McNie Ali Moradmand Danielle Pelcarski Barbara Reece Steven Runyon Jennifer Sonne David Taliaferro	Kristen Tener Julianne Tolson* Karen Yoder Michelle Van Hoeck* Audun Aaberg*			
<b>Meeting Format/Agenda:</b>						
<ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Review Old Business</li> <li>3. New Business</li> <li>4. Open Discussion</li> <li>5. Close Meeting</li> </ol>						
Old Business	Item	Open	Action Items	Owner	Target Date	Closed
	Meeting Minutes to be posted online		Lindsay to assist taking notes to help accomplish this	Long	weekly	✘
	Library transition plan	X	<u>Library:</u> Stay at home order has restricted check-outs completely, hoping that will change for Spring semester. Air circulation, scrubbers, additional barriers being considered	Van Hoeck, Dawson	Feb 1, if possible	
	Library transition plan cont'd	✘	<u>Facilities:</u> air system being looked at, getting quotes and funding for this project	Aaberg	TBD, getting quotes for work	
X	COVID Weekly Memo- last one for the year sent out 12/14		Will start the weekly newsletter the week of 1/25.	Dawson	1/04-1/25	
X	Health & Safety plan	✘	Continue to trim down. OSHA requirements were rushed and not well written, but plan will be compliant with all requirements.	Dawson	TBD	

New Business	Item	Open	Action Items	Owner	Target Date	Closed
1	Discussion- chancellor and Dr. Fauci re: vaccine		Livestream this event: <a href="https://www2.calstate.edu/">https://www2.calstate.edu/</a>		Event: 12/18 @ Noon	X
2						
3						
<b>COMMENTS &amp; NOTES</b>						

Open Discussion	Item	Action Items	Owner	Target Date	Closed
1	UV Sterilization for electronic Equipment	Check with other institutions to see what they might be doing Library also interested as they lend out a number of electronic equipment.	Tolson, Van Hoeck, Chou	Feb 1	
2	Can students return things to library in January?	Yes, as long as they do the self-assessment symptom check		January	✘
3					
4					<input type="checkbox"/>
5					<input type="checkbox"/>