

Meeting Date/Time	2.04.2021	1400-1430	Location	ZOOM		
Members in Attendance noted with an “*”						
Malinda Balfour Graham Benton* Andrew Bowling Julianne Chisholm* Grace Chou* Connor Crutchfield Craig Dawson*	Donny Gordon* Ruby Grover Jennifer Hembree* Heather Hutchinson* Daniel Isaacson Lindsay Long Franz Lozano	Michael Martin* Elizabeth McNie Ali Moradmand Danielle Pelcarski* Barbara Reece Steven Runyon* Jennifer Sonne David Taliaferro*	Julianne Tolson* Karen Yoder* Audun Aaberg* Guests: Sarah Kidwell* Michelle Van Hoeck*			
Meeting Format/Agenda:						
<ol style="list-style-type: none"> 1. Call to Order 2. Review Old Business 3. New Business 4. Open Discussion 5. Close Meeting 						
Old Business	Item	Open	Action Items	Owner	Target Date	Closed
	Cruise Committee working on Health & Safety Plan	<input checked="" type="checkbox"/>	Task Force waiting to receive and comment.			
	COVID Testing	*	Random COVID Testing starts 02/09/21	Dawson	ongoing	
*	Web Page	*	Add very pronounced link for work orders – specifically COVID related (e.g., supplies etc)	Dawson	2/15/21	
	Web page	*	Build out FAQ page (send items to Craig), add instructional video for face mask wearing	Craig, Jennifer	ongoing	
	Classroom signage	*	QR that directs you to work order system code on signage placed outside classrooms/spaces. For cleaning, other needs	Ruby		✘
	Disinfectant and sanitizer labels	*	Labels for disinfectant have been created	Craig, Jalil		X
	Campus efforts toward being a vaccination distribution POD	*	Health center has been vaccinated, Police vaccinated Core Ships crew scheduled	Chief Gordon		X
			Vaccination Plan is written – Tiering of Maritime Population in preparation of vaccine opportunity	Gordon, Chou, Hutchinson, Dawson	ongoing	

New Business	Item	Open	Action Items	Owner	Target Date	Closed
1	COVID Cases, symptom testing		Cadet had symptoms, SHC tested, Found positive, and was isolated	Hutchinson		
2			Cadet felt accommodations would not be made by faculty – Graham, Julianne, and Steven to investigate and educate to	Benton, Chisholm, Runyon		

			ensure Cadets feel safe to bring COVID concerns forward			
3			Guest access process and symptom check being finalized	Michael Lam, Julianne Tolson, Dawson	2/15/21	

COMMENTS & NOTES

Open Discussion	Item	Action Items	Owner	Target Date	Closed
1	Outdoor events/programming- can we do them?	Fill out event form online to be evaluated by committee. We want to minimize events		Ongoing	
2					
3					
4					<input type="checkbox"/>
5					<input type="checkbox"/>