**Minor Earthquake**
When strong shaking is felt, get under a desk, table, door arch, or stairwell. If none are available, move against an interior wall and cover your head with your arms. Remain under cover until the movement subsides.
Stay away from large windows, shelving systems, or tall partitions.
After the shaking has stopped, survey your immediate area for trapped or injured persons and ruptured utilities (water, gas, etc.).
If minor damage has occurred in your area, inform the Facilities Management Department IMMEDIATELY (x1120).
Remain at your stations and await further instructions from key personnel.

**Major Earthquake**
If severe building damage has been sustained, evacuate the structure immediately. Use the stairs, not the elevators.
Assist anyone having difficulty in quickly evacuating the building.
Call 911; initiate CPR and first-aid to seriously injured persons, if you have been trained.
Move to your designated regional assembly area and await instructions from emergency response personnel.
Status reports will be issued through the Emergency Operations Center.
Injured persons may be taken to one of the three triage areas: Student Health Center, Sutter Solano Medical Center, or Kaiser Permanente. Minor injuries will be treated at regional first-aid station (refer to hotline 707-654-1800 for location).
Food, water, first-aid supplies, etc., will be distributed by emergency personnel as part of the campus-wide response program.
Personnel designated to provide emergency response services for the campus will report to their prearranged area to await instructions from the campus Emergency Operations Center (EOC). Information on missing persons and/or ruptured utilities (x1120) must be reported to the Emergency Operations Center immediately.