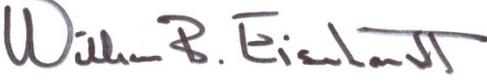




## ACADEMY POLICY MANUAL

<b>Policy Title:</b>	<b>Status of Cadets and Staff on Cruise</b>
<b>Policy Number:</b>	MP 04-004
<b>Policy Administrator:</b>	Captain of the Training Ship
<b>Policy Initiator:</b>	President
<b>Authority:</b>	<b>President</b>
<b>Effective Date:</b>	September 28, 2001
<b>Revised Date:</b>	
<b>Approved:</b>	President William Eisenhardt
<b>Approval Signature:</b>	

**Purpose:** It is the policy to establish the obligations and responsibilities of all faculty, staff and cadets on board the training ship.

**Scope:** This policy applies to all faculty, staff and cadets on board the training ship.

**Accountability:** The President and Captain of the Training Ship.

**Policy:** It is the policy of the California Maritime Academy that cadets and staff on cruise are members of the ship's crew, and thus, have obligations and responsibilities to the ship as outlined in the procedures of this policy

## **Procedures for Status of Cadets and Staff on Cruise**

### **The California Maritime Academy**

All crew members, including cadets, on board the training ship have obligations and responsibilities to the ship. As such, they are required to remain on cruise for the duration of the cruise unless there are compelling reasons to leave the ship as outlined below.

#### **Foreign Ports:**

Crew members are required to remain on cruise for the duration of the cruise unless:

1. They have a compelling reason such as:
  - A death in their immediate family,
  - A family member with a serious health problem,
  - An injury or illness has been acquired that cannot be treated by the ship's physician
    - or
  - It has been determined that they will not pass "cruise" and it is in the best interest of the Academy that the student departs.
2. They have been judged to be a detriment to the safe and normal operation of the ship
3. They are departing by mutual consent
4. Disciplinary Action requires that they be removed.

In all cases, the individual must obtain permission from the master to disembark early

#### **U.S. Ports:**

Crew members are expected to remain on cruise for the duration of the cruise unless:

They have a compelling reason such as:

- A death in their immediate family,
- A family member with a serious health problem, or
- An injury or illness has been acquired that cannot be treated by the ship's physician.

Staff employees who leave the vessel before the end of the cruise without mutual consent may face employee disciplinary action.

Students who leave the vessel before the end of the cruise with or without mutual consent may not receive academic credit and could be subject to disciplinary action.