



STUDENT NAME \_\_\_\_\_

STUDENT ID # \_\_\_\_\_

**2012-2013 PARENT INCOME VERIFICATION FORM**

The following information is required to continue processing your 2012 – 2013 financial aid application. To verify your parents’ 2011 income and wage information, they must provide information from one of the following categories.

**CATEGORY 1: 2011 TAX FILERS**

**I HAVE FILED or WILL FILE a 2011 U.S. FEDERAL INCOME TAX RETURN (1040, 1040A, 1040EZ)**

Cal Maritime is required to verify your tax filing information. We strongly encourage you to utilize the IRS Data Retrieval functionality on the FAFSA – either in the initial filing of the FAFSA, or by submitting a correction at [www.fafsa.gov](http://www.fafsa.gov).

**PLEASE NOTE: Copies of Tax Returns are no longer valid forms of income verification. If you were unable to use the IRS Data Retrieval function on the FAFSA, you MUST obtain a 2011 Tax Transcript from the IRS to submit to our office. Transcripts must be requested by the tax filer directly from the IRS by visiting [www.IRS.gov](http://www.IRS.gov) and clicking on “Order a Transcript” or by calling 1-800-908-9946. It can take up to 10 days for the IRS to process the request.**

Check the appropriate box below regarding verification of your tax filing information:

**I have successfully used the IRS Data Retrieval function on the FAFSA.** *No further documents required at this time; sign the Certification Statement below and return this form to our office.*

**I am unable to use the IRS Data Retrieval function on the FAFSA.** (You **MUST** attach your 2011 IRS Tax Transcript). **My/Our tax filing status was Married Filing Separate.** (Attach **BOTH** 2011 IRS Tax Transcripts).

**My filing status was Married Filing Jointly; however I have since Separated, Divorced, or been Widowed.** (Attach your 2011 IRS Tax Transcript **AND** copies of all your W-2’s).

**I HAVE FILED or WILL FILE a 2011 FOREIGN TAX RETURN**

I have attached a signed and translated copy of my foreign tax return, which shows the 2011 Adjusted Gross Income (AGI) and Tax Paid.

**CATEGORY 2: 2011 NON-TAX FILERS**

**I AM NOT REQUIRED TO FILE A 2011 FEDERAL INCOME TAX RETURN. I have not / will not file a 2011 Federal Income Tax Return.**

If you checked the above box, you **MUST** complete the 2<sup>nd</sup> page of this form – The Non-Filer’s Statement.

**TAX FILER CERTIFICATION STATEMENT**

I hereby certify that all information on this form is true, complete, and accurate.

Father/Stepfather Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/Stepmother Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return This Form and Supporting Documentation to Cal Maritime’s Financial Aid Office (we do NOT accept forms by email):**

**By Mail:**  
Cal Maritime Financial Aid Office  
200 Maritime Academy Drive  
Vallejo, CA 94590

**By FAX:**  
(707) 654-1007  
**Attention: Financial Aid**

**In Person:**  
Financial Aid Office  
Located in the Career Services Building



**2012 – 2013 PARENT INCOME VERIFICATION FORM**

**Non-Filer’s Statement**

**NOTE: This page should only be completed if you have not filed, will not file, and are not REQUIRED to file a 2011 Federal Tax Return.**

- DO NOT complete this non-filer’s statement if you have filed – or will file – a 2011 Federal Tax Return. If you filed or will file a 2011 Federal Tax Return, you must submit a copy of the IRS Tax Transcript.
- Even though you may not be REQUIRED to file a tax return, you must complete the information below. Report any wages from part-time employment and attach photocopies of any W-2 wage statements. Do not include earnings from Federal Work-Study or any other types of student financial aid.

**DO NOT LEAVE ANY ITEMS BLANK. Enter zero (\$0) under “Amount” if you did not work and/or had no income. Leaving the “Amount” section blank is not an acceptable response.**

**A: FATHER / STEPFATHER Information**

AMOUNT EARNED	NAME OF EMPLOYER / INCOME SOURCE	W-2 Attached? Yes/No
\$		
\$		
\$		

**B: MOTHER / STEPMOTHER Information**

AMOUNT EARNED	NAME OF EMPLOYER / INCOME SOURCE	W-2 Attached? Yes/No
\$		
\$		
\$		

**If you indicated NO W2 attached for any of the above, explain why a W-2 is not available:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NON-FILER CERTIFICATION STATEMENT**

I (we) certify that all information on Non-Filer Statement is accurate and complete to the best of my (our) knowledge. Each person whose information appears above MUST sign below (i.e., if Father’s information is listed above, he MUST sign below).

**Father/Stepfather Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Mother/Stepmother Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

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