

# 2013 TSGB RESIDENTIAL RULES AND POLICIES

**Please read each number and initial on the line. Please print and sign your name and date the document at the bottom of the second page and return to your RA.**

1. \_\_\_\_\_ Residential areas on the TSGB are on the 01 & 02 Dks. Fwd. House and the 01, 02 & 03 Dks. Aft House. For berthing areas only, Freshman Cadets are allowed on the 01 & 02 Dks. Aft House only (if conducting official business they are allowed on all of the aforementioned berthing decks). Only TSGB cadet residents may use the 01 & 02 Dks. Aft House "Laundry Rooms". All other laundry rooms are off limits to ALL cadets. The 03 Dk. Aft House Ice Machine is off-limits to ALL cadets. The other compartments TSGB cadet residents may use after normal school hours are the "Underclass Mess, Pirate's Cove Lounge, Ericsson Class Rm. & the Gymnasium". No food or drinks (except water) are allowed in Ericsson and the Gym. All of these areas must be kept clean and in good order and are subject to closure if not maintained as such. Only the tables and chairs may be used in Ericsson Classroom, all other equipment (projector, white boards, computers, etc... are off limits. All other classrooms (except if it is your assigned classroom for classes) shall be off limits, this includes the PowerLab and the NavLab (you may transit the NavLab as a means of escape or egress in emergencies only)
2. \_\_\_\_\_ Do not operate ANY equipment or machinery outside of your room (except laundries and the microwave/refrigerator in underclass mess) unless authorized by Ship's Staff.
3. \_\_\_\_\_ While our intent is to observe the basic housing rules of the campus and relationship with the TSGB cadet residents, it must be understood that access to your assigned rooms for health, safety, security and maintenance issues will take place by the ship's staff, housing staff, student hall director and RAs as necessary. Ship's compartments are provided to you as a privilege and entry for repair and safety, as well as warrantless searches are permitted if required for the legal operation of a U.S. Public Vessel as is the TSGB. The aforementioned personnel shall inspect berthing rooms and compartments at a minimum of once a week. Cadets found in violation shall be checked more frequently and may be subject to disciplinary action up to and including removal from the ship.
4. \_\_\_\_\_ TSGB cadet residents are not allowed Microwave Ovens, Coffee Makers, Refrigerators, Bicycles, Rugs or Carpet, Foam Type Mattress Toppers or Portable Heaters in berthing compartments. The exception to this rule are berthing compartments on the 01 & 02 Dks. Fwd. House and the 03 Dk. Aft House that have pre-existing refrigerators or carpet in the room. Other electrical appliances or equipment may be approved as requested thru the Housing department. All electrical or electronic appliances and/or equipment shall be UL listed and installed safely with no extension cords. (1) one fused power strip will be allowed. No electric appliances shall be plugged into bunk lights.
5. \_\_\_\_\_ Under class TSGB cadet residents are allowed CMA cadet and non-CMA escorted visitors from 0800 to 2200 hrs. Also, under class TSGB cadet residents are not allowed overnight visitors. Upper class TSGB cadet residents may have CMA cadet and non-CMA escorted visitors from 0800 to 2400 hrs. Additionally, upper class TSGB cadet residents may have overnight visitors that have been previously approved thru the Housing department and on the approved overnight visitors list at the quarter deck watch office.
6. \_\_\_\_\_ The cleanliness and sanitation of the resident's room and shower/head is the responsibility of the resident(s). All personal items in the room must be off the deck or bunk and stowed in the provided lockers and dressers. The rooms must remain clutter-free. TSGB approved cleansers, laundry soap and toilet paper that are not detrimental to the TSGB's Marine Sanitation Device (MSD) and plumbing will be supplied by the Housing department. Housing will arrange for scheduling to issue these products. All trash and garbage generated by the Cadet Residents must be removed from the ship by you and deposited in the appropriate dumpsters (the Blue Recycle Cans, 6 yard dumpsters-Cardboard Only, General Garbage or Trash and the 20 yard dumpster for non-compactable Trash) located in or by the Boathouse parking lot. If these dumpsters are full do not lay trash or garbage on the ground next to a dumpster (find another appropriate dumpster or trash can on campus. By no means what so ever shall you deposit HAZMAT (typical HAZMAT items you may have would be batteries and lightbulbs) into any of these

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dumpsters/trash cans. If you have any question as to where any waste should be deposited contact ship's staff or campus staff. Additionally, no trash shall be put into the ship's laundry rooms or garbage room.

7. \_\_\_\_\_ The on-duty RA is the first point of contact for any room or housing issues. They will assist you for the issue(s) you may have. If it is a matter concerning a repair or other issues with the room, the RA may submit an AVO (Avoid Verbal Order) to either Chief Mate Lintz or 1<sup>st</sup> Assistant Engineer Coyle. Room issues involving room furnishings (desks, dressers, lockers, chairs and mattresses), bulkhead joinery, overhead panels, decking, doors & locks will be directed to the Chief Mate via AVO. Issues involving electrical, lighting, plumbing (sinks, showers, toilets and drains) will be directed to the 1<sup>st</sup> Assistant Engineer via AVO. For plumbing or electrical emergencies notify any of the ship's staff immediately during normal working hours (M-F 0700-1700 hrs.) or the Deck and/or Engineering watches after hours or over the weekend.
8. \_\_\_\_\_ Microwave ovens and a refrigerator for cadet residents only are available in the underclass mess on the ship. Cadet residents shall maintain these items in a sanitary condition.
9. \_\_\_\_\_ No physical modifications shall be made to any room or compartment on the ship. This includes drilling holes, installing screws or tape to or in the bulkhead joinery, doors or overhead panels. Do not deface any paint work or damage in any room or compartment. All furnishings (including mattresses) in rooms or compartments shall remain in their locations.
10. \_\_\_\_\_ Fire Safety: No candles, incense, smoking or cooking is allowed in your room. Tampering with fire alarm bells or smoke detectors is strictly prohibited. Notify RAs if the smoke detector or general alarm bell is not functioning properly. This issue should immediately be brought to the attention of Chief Mate Lintz via AVO. If the general alarm (continuous or long ringing of bells and/or continuous or long blasts of the ship's whistle) sounds, ALL non-watch standing personnel shall evacuate the ship and report to the Boathouse parking lot to be accounted for. Do not leave this area until officially dismissed by a Licensed Officer or the Night Mate.
11. \_\_\_\_\_ Clothing Apparel: During normal school hours all cadets should be in the appropriate uniform of the day on the ship. If you are finished with classes or official CMA business you may wear appropriate civilian clothing while on the ship. Regardless, shirts and appropriate footwear (no flip-flops) shall be worn at all times by all CMA and non-CMA personnel (except in your room) while aboard the TSGB, on the pier or transiting the Boathouse parking lot.
12. \_\_\_\_\_ "The windows (Portlights) in your room must be closed and dogged down tight when you disembark the ship or it is raining and/or the ship is being washed down".
13. \_\_\_\_\_ If there are any concerns or issues regarding **SAFETY and/or SECURITY**, notify Ship's Staff or Housing Personnel immediately.

I, \_\_\_\_\_, do understand the fact that I am responsible for the above  
*Print Name*

information and for abiding by the rules, policies and regulations set forth on this document, the Cal Maritime

Student Handbook, the Corps of Cadets handbook and any other policies, procedures and information given by the

TSGB and HRL staff. If you have any questions, please contact the Office of Housing & Residential Life or Chief Mate.

Thank you.

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Student Signature

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Date