



# Meal Plan Change/ Purchase / Cancel Request

Cal Maritime requires all students living in the residence halls to choose a 15, 15+Flex or 19 meal plan.

Initially in Fall, the meal plan is selected on your Housing License Agreement (HLA). In Spring, you are billed for the **same** meal plan you chose for Fall. If you want to *change* your meal plan, you **MUST** complete this form and return it to the Cashier no later than the 2<sup>nd</sup> Friday of the semester.

Students **APPROVED** to live off-campus *may* purchase a meal plan or purchase individual meals at the Dining Hall or Morrow Cove. NOTE: if you live on TSGB, you are considered an on-campus resident.

## WHO NEEDS TO COMPLETE THIS FORM?

- *ALL STUDENTS* - to **change** your existing meal plan
- *APPROVED off-campus students* - to **purchase** a meal plan
- *APPROVED off-campus students* - to **cancel** a meal plan (All students living on campus are required to have either a 15, 15 Flex or 19 meal plan)
- *ON-CAMPUS STUDENTS* - If you are **approved to live off-campus AFTER** the start of the semester, you **MUST** complete this form if you want to *CONTINUE* your existing meal plan otherwise it is cancelled and fees *may* pro-rate.



**DEADLINE to make changes to your meal plan: by the 2<sup>nd</sup> Friday after the semester begins !!**



ID NUMBER \_\_\_\_\_ Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## MEAL PLAN OPTIONS available to all students: (please notate year next to semester)

- |   |           |             |
|---|-----------|-------------|
| <input type="checkbox"/> 19-meals per week = \$3105.00        | Fall ____ | Spring ____ |
| <input type="checkbox"/> 15-meals per week = \$2950.00        | Fall ____ | Spring ____ |
| <input type="checkbox"/> 15-meals per week + Flex = \$3135.00 | Fall ____ | Spring ____ |

(The 15-Flex Meal Plan includes 15-meals per week to be used in the Dining Hall or Morrow Cove Café for breakfast, lunch, dinner, or brunch. Each swipe for a meal is subtracted from the weekly balance. Unused meals do not roll forward from week to week. Flex Dollars are held in a “declining balance account” that works on the same principle as a debit card. Flex Dollars can be used to purchase beverages, snacks, or even a full meal in the Dining Hall or the Café for the student **or a guest**. Each time a purchase is made, the purchase amount plus sales tax is subtracted from the Flex Dollars balance. Flex dollars can be carried forward from Fall to Spring semester **IF** the student continues the Flex meal plan, but not from Spring to Fall. There is no redemption value if the Flex Dollars are not used at the end of the year. Refunds are calculated up to 60% point in the semester\* *in accordance with CMA refund policy*. **Students are not permitted to change to a NON-FLEX meal plan option if any amount of flex dollars have been used.**)

## The options below are ONLY for APPROVED OFF-CAMPUS STUDENTS

- 35 Meal Block Plan = \$365.00
- Cancel Plan (Meal plans may **only** be canceled by students NOT living on campus. All students living on campus are required to have either a 15, 15 Flex or 19 meal plan.)