

**Office of Housing & Residential Life  
Room Selection Proxy Form  
2014/2015 Academic Year**



**To successfully Proxy you must have:**

- **A completed proxy form with absent student's signature**
- **A completed Housing & License Agreement for absent student**

Name of absent student: \_\_\_\_\_ Class of: \_\_\_\_\_

Current Room: \_\_\_\_\_ Student ID: \_\_\_\_\_

Reason for absence: \_\_\_\_\_

Name of designated proxy: \_\_\_\_\_

I, \_\_\_\_\_, authorize \_\_\_\_\_ to select my bed space in campus housing for the 2014/2015 academic year. The selection made by the above designee is final, and I will accept the room assignment that this person selects for me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

On my honor, I certify the information above to be accurate and truthful to the best of my knowledge. I understand that providing misleading and/or incorrect information will void this document and subject me to disciplinary action for violation of the CSU and CMA Corps of Cadets Conduct Standards.

*Please note, proxys are permitted to select the room only under the prescribed procedures of the room selection process, i.e. a proxy may not select the room for the absent person before said person's room selection times. Example: If the absent person is a sophomore, then the proxy must select said person's room during the allotted time for sophomores, and cannot make the selection for the absent person before this time, even if the proxy is scheduled for a different time.*

Individuals that have their selections made via proxy will be notified via email following the completion of the room selection process.