

## Parking Policy

All vehicles must display a valid parking permit at all times. Each semester, a *grace period* of seven (7) calendar days allows parking without a permit in student lots ONLY (lots E, F, G, J, K, and part of B). Day one (1) of the grace period is the first day of instruction. **For the complete set of the Cal Maritime Parking Rules and Regulations, go to: <https://www.csum.edu/web/police-services/parking-and-transportation>.**

Operators of motor vehicles, motorcycles and motor-driven bicycles must comply with laws pertaining to licensing, vehicle registration, operation, insurance, and safety equipment.

Traffic and parking privileges are subject to regulations and fees. The Chief of Police oversees supervision and enforcement of parking rules and regulations. Compliance is MANDATORY (sections 42200 and 42201, Title V, California Administrative Code; and Section 21113(a), California Vehicle Code). The California Vehicle Code, Vallejo Municipal Code, and Cal Maritime rules and regulations are enforceable at all times.

## Lot Signs, Space Signs

All parking lots and restricted spaces are posted with their designated permit requirements. Violations of requirements may result in a parking ticket or towing.

- Motorcycles must park in specified motorcycle parking spaces in certain lots only (Lots A, B, D, E, I, and J).
- Visitors must purchase and display a valid permit from the parking pay stations (see 'Daily Permit' section).

## Parking Regulations, Fines

The following regulations are enforceable at all times. For a complete explanation of regulations, go to the Parking Rules and Regulations link posted on our parking web page.

Use of fraud/unauthorized permit	\$350.00
Disabled person zone	280.00
Disabled person zone/hash marks	280.00
Parked in a fire lane	35.00
Parked by a fire hydrant	35.00
No valid permit clearly displayed	32.00
Parking prohibited by control device	32.00
Parked on a campus road	32.00
Not marked or improved for parking	32.00
Parked on sidewalk	32.00
Parked outside space markers	32.00
Parked in a special permit zone	32.00
Parked in a red zone	32.00
Parked in a loading zone	32.00
Exceeding time limit	32.00
Parked in a reserved parking space	32.00
22500 CVC, all sub-sections	32.00

**Hazards or emergencies may require an immediate tow. (CVC 22651)**

## Parking Tickets

Vehicles parked on campus property in violation of regulations will be issued a parking ticket and/or towed at the owner's expense. The Chief of Police (or designee) will hear *appeals* (refer to 'Dispute/Appeal section). Ticket payments and disputes must be completed online at [www.pmbonline.org](http://www.pmbonline.org). For further assistance, call

PMB (Parking Management Bureau) at (800) 700-4417.

## How to Pay a Ticket

Have ticket information and/or license plate number ready! Go to [www.pmbonline.org](http://www.pmbonline.org). **If you fail to pay or dispute within 21 days, you lose your right to dispute the ticket, and your ticket will be subject to late payment penalties.** Unpaid parking tickets are forwarded to DMV; a hold may be placed on the vehicle registration and on your campus account.

## How to Dispute/Appeal a Ticket

### FIRST LEVEL DISPUTE

Go to [www.pmbonline.org](http://www.pmbonline.org). Please have your ticket number or license plate number ready! Complete the form online **within 21 days of the citation date,** explaining the reasons for disputing the parking citation. The Chief of Police (or designee) has 21 days to review and respond to the dispute via email.

- Click "dispute"
- Fill out all required information
- Click "submit"
- If you do not receive a response within **21 days**, contact PMB. If your ticket is found valid as a result of your appeal, you will have **21 days to pay**.

### 2<sup>nd</sup> & 3<sup>rd</sup> LEVEL DISPUTE

Please go to [www.pmbonline.org](http://www.pmbonline.org) and click in the 'Dispute Info' tab for more information.

## Electric Plug-In Vehicles

A charging station for electric plug-in vehicles ONLY is available on campus at the Tech Center. A vehicle parked in the charging station space must also display a valid Cal Maritime parking permit.

## New / Incoming Students

Due to the high demand for parking on campus, new/incoming students to Cal Maritime are not allowed to purchase a semester permit. Exceptions may be made where sufficient need exists. Forms for this purpose are available in the Admissions packet or through Police Services. Space is limited. Requests are reviewed by a committee and approved by the Chief of Police.

## Frequent Violations and Vehicle Immobilization (Booting: \$50 Removal Fee)



Cal Maritime offers vehicle immobilization as an alternative to towing. Five (5) citations 21 days past the date of issuance qualifies for vehicle immobilization under CVC 22651.7. The owner will be given seven (7) days to resolve the citations. The vehicle will be subject to towing and impound after seven (7) days of immobilization.

**Vehicles are subject to tow based on regulations stated in CVC 22651.**

## Parking Lot Safety

When leaving a vehicle in a parking lot and traveling to and from parking lots, please remember these safety tips:

- Be aware of your surroundings. At night, travel in pairs and stay in well lit areas.
- Cal Maritime Police Services offers after-hour escorts to and from the residence halls, offices and vehicles.
- Always secure the vehicle with doors locked and windows up. Even a cracked window offers a thief an opportunity to make you a victim.
- Keep valuables out of sight. Remove all valuables from the vehicle when leaving it (purse, wallet, stereo faceplate, etc.). If the valuables cannot be removed from the vehicle, cover them or keep them hidden in the trunk.
- One of the most inexpensive theft/damage prevention investments is a car cover. Thieves don't take what they can't see. It takes time to remove a cover. Covered cars are more conspicuous. NOTE: The car cover must have the license plate number and Cal Maritime permit number clearly printed on it.

## CSU Parking Fees

CSU assigns campuses to one of four fee categories. Cal Maritime falls into category A, which is at the lowest end of the fee scale.

### Student Parking Permits & Fees

Students may purchase semester permits online or in person at the Cashier's Office.

\$81.00 per semester - auto  
\$20.00 per semester - motorcycle  
(Payable in lump sum only)

### Faculty/Staff Parking Fees\*

\$216.00 per year (12 months)  
\$162.00 per year (9 months)

(Payroll deduction only, no refunds for payroll deductions – no exceptions)

\*CSUEU, CFA, and IUOE: Refer to CBA agreements.

Monthly parking permits (non-payroll deduction) are available through the Cashier's Office.

### Refund of Parking Permit Fees

- Returned 1<sup>st</sup> to 45<sup>th</sup> day = 75% refund
- Returned 46<sup>th</sup> to 60<sup>th</sup> day = 50% refund

## Visitor or Daily Permits

Anyone *not* purchasing a long term parking permit may purchase a visitor or daily permit at the parking permit pay stations located in lots B, D, and J (and soon in Athletics). These permits are valid 7a – 5p, Mon – Fri in Lots B, D, E, F, G, J, or K; they are valid in all lots (excluding restricted spaces) 5p – 7a on weeknights, and 24 hours on weekends and holidays.

### Daily Rates:

\$3 for two (2) hours  
\$5 for four (4) hours  
\$7 daily (to 0700 next day)

### Evening and Weekend Rates

\$3 evening (1645 to 0700 next day)  
\$8 weekend (Fri 1645 to Mon 0700)  
\$5 weekend (Sat 1645 to Mon 0700)

Display permit print side up on dashboard (driver side) so that purchase information and expiration are visible from the windshield.

Go to the parking web pages at [csum.edu/web/police-services/home](http://csum.edu/web/police-services/home) and click on the [Visitor Parking](#) link for more visitor / short term parking information.

### Conference Parking / Prepaid Parking

Prepaid parking permits may be arranged in advance. Form(s) and payment are required. Please call 707-654-1413 or 707-654-1179.

### How to Display Permits

“Hang tag” permits (faculty and staff permits, conference permits, monthly permits) must be hung from the interior rear-view mirror or placed on the driver side of the dashboard above and not blocking the vehicle VIN number.

Auto “sticker” semester permits must be adhered (do not tape) to the INSIDE of the front (driver side) windshield. Stickers must be displayed in a 5” square in the lower corner of the windshield nearest the driver; do not block the vehicle VIN number.

Motorcycle “sticker” semester permits must be adhered or taped to the bike's rear fender or front fork.



# Cal Maritime Parking Rules & Regulations

## Quick Reference Guide

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