

APPENDIX C

DEPARTMENT PEER REVIEW COMMITTEE'S EVALUATION  
of full-time lecturers with one-year or three-year appointments

Deadline for submission to the Academic Dean and Lecturer: Tuesday, March 5, 2013

Lecturer Evaluated \_\_\_\_\_ Department \_\_\_\_\_

Evaluation Periods: Spring Semester 2012, Cruise 2012, and Fall Semester 2012

1. Describe the lecturer's work requirements as stipulated in the appointment letter.

Spring Semester 2012

Cruise 2012 (if applicable)

Fall Semester 2012

2. This evaluation is based on the following sources of information for the evaluation period

\_\_\_\_\_ Student evaluations      \_\_\_\_\_ Classroom visit      \_\_\_\_\_ Peer input

\_\_\_\_\_ Evaluation of course material      \_\_\_\_\_ Lecturer's Self-Assessment

\_\_\_\_\_ Personnel Action File (PAF)      \_\_\_\_\_ Other – please specify:

3. Give your evaluation of the lecturer's effectiveness in fulfilling these requirements.

\_\_\_\_\_ Excellent    \_\_\_\_\_ Good    \_\_\_\_\_ Satisfactory    \_\_\_\_\_ Unsatisfactory  
(Comments are required)

4. Please feel free to add other comments or provide additional information.

_____	
Department Peer Review Committee signatures	
_____	
Date	
_____	_____
Lecturer signature	Date
I have read the evaluation. My signature indicates neither agreement nor disagreement with the statements made.	
_____ I concur with the evaluation made by the Department Peer Review Committee	
_____ I do <u>not</u> concur with the evaluation made by the Department Peer Review Committee and have provided a written attachment.	
_____	_____
Academic Dean or appropriate academic administrator	Date
Deadline for submission to Lecturer: Friday, March 22, 2013	