



ACADEMIC SENATE EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE MEETING

FEBRUARY 13, 2018  
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

**Present:** Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Valerie McGowan, Cynthia Trevisan, Steve Browne, Brent Pohlmann, Keir Moorhead, Dinesh Pinisetty (Secretary)

**Guests:** *Sue Opp (Provost) and Joe Campa (Dean of Leadership)*

**Absent:** None

The senate chair started the meeting introducing and welcoming Joe Campa to the senate executive meeting.

Joe Campa thanked the senate executive committee for reaching out to him and extending the invitation to participate in the academic senate executive committee meeting. He gave a brief introduction about his background and how he ended up taking the job at Cal Maritime. He succinctly explained about his plans with the Leadership program and appreciated the students input with the Motel 6 acquisition.

The senate chair explained about the inappropriate comments cropping up in the student faculty evaluations and requested Joe Campa's input on how to better address this issue.

Joe Campa was astonished and suggested that it is necessary that students understand the value and importance of these evaluations and something needs to be told upfront before they fill these out.

**Announcements**

- The senate chair made an announcement that Chris Miller (chair of state-wide academic senate) will be visiting our campus to attend our General Senate Meeting on February 20, 2018. He invited all executive committee members for lunch starting at 12:30 pm on 02/20/18.
- The senate chair also announced that currently there is no policy addressing the evaluation for all online courses and there is a need for one to be developed during the revision of senate by-laws and policies during the upcoming year.

## **Administrator Review Policy**

A final wrap-up was provided by the senate chair on the Administrator Review policy and it was decided by the executive committee that this policy will be discussed in the upcoming General senate meeting on Feb. 20<sup>th</sup>, 2018. The faculty feedback on this policy will be obtained and after implementing all the suggested changes it will be posted for a faculty vote.

ARC elections will also be initiated during the Spring semester before the first cycle of administrators review.

## **RTP Policy**

The RTP policy with changes has been discussed with the Provost and small changes as per Provost's advice were made during this discussion. The senate will reach out to the Library Dean and Library faculty to get their opinion about their inclusion into this process.