



ACADEMIC SENATE EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE MEETING

AUGUST 28, 2018
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

Present: Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Dinesh Pinisetty (Secretary), Khalid Bachkar, Keir Moorhead, Cynthia Trevisan, Steve Browne.

Guests: Sue Opp (Provost)

Absent: None

Dean Introductions

All the deans from the three schools were invited to the Senate Executive Committee for introductions. The Executive members introduced themselves and then all the deans gave a brief synopsis on their backgrounds. The time with the deans was productive with healthy discussions and the Executive committee will definitely pursue such opportunities in future.

The minutes from the Executive committee meetings, Feb 6 2017; Feb 13 2017; August 16 2018 and August 21 2018 were approved.

Announcements

- Based on the discussions with the Executive committee and reading the by-laws the Senate chair announced that unlike the previous elections the upcoming election to fill the vacancy on the Senate Executive committee will be conducted based upon an opt-in procedure. All eligible Senate members will be invited to reply to the Secretary to opt-in for the election.
- The Senate RTP committee should be formed and elections need to be conducted sometime in the next few weeks.
- The goal for this semester is to form a two way communication process, so that all Senate committee chairs should reach out to the Executive committee to provide a brief report on their meetings.
- A rough draft of the Academic senate budget has been shared with the Executive committee members.

- The Senate chair followed up with President regarding the approval of Administrator Review Policy.
- The Senate chair will reach out to IT to find out if the campus has any purchased Survey Monkey Licenses. The Executive committee wanted to explore the possibility of conducting elections using Survey Monkey.

Provost Report

- CSU's Graduation Initiative Symposium is scheduled on Oct 17-18, 2018 and the campus needs to send out a team of 8 members. The Provost reached out to the Senate Executive Committee to fill in a spot.
- Awards for Cruise and International Experience will be given during the formation tomorrow (i.e. August 29, 2018)
- The Academic awards will be given out during the formation on September 5, 2018.
- There is a possibility that our Golden Bear may be called for hurricane assistance in Hawaii. Although this is not confirmed to date.
- Michele has reached out to Margaret Arroyo (our previous LMS director) and she gladly agreed to work on part-time basis to assist faculty in migrating their courses to Brightspace. The campus is willing to pay a small fee to Brightspace for online chat assistance. However, the terms still needs to be finalized.
- Currently there is no Double major and minor policy on our campus and this is in-line for approval by the cabinet and President.

Consultant on Shared Governance

The Senate chair prepared a rough draft outlining all the expectations from the external consultant to evaluate the shared governance on our campus and posted it in the dropbox. Few Executive committee members have already provided their revisions. It was planned that all the other members who didn't get a chance to look at the document will overview and provide their suggestions and then it will be presented in the General Senate meeting.

The Executive committee will continue updating the list of viable candidates for being the consultants.