



ACADEMIC SENATE EXECUTIVE COMMITTEE

EXECUTIVE COMMITTEE MEETING

SEPTEMBER 25, 2018
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

Present: Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Dinesh Pinisetty (Secretary), Khalid Bachkar, Keir Moorhead, Margot Hanson Cynthia Trevisan, Steve Browne.

Guests: *Tom Cropper (President)*

Absent: *None*

The minutes from the General Senate Meeting (Sep 11, 2018) and the Senate Executive meeting (Sep 18, 2018) were approved.

Announcements

- The Academic Senate has a running website. The Executive committee has decided that the next step is to update the website by listing out all the Senate committees. The plan is to have a short preamble stating the purpose of the committee and listing out the current members serving on the committee. If the information about the past members who had served on the committee is available, it will be noted on the website under that committee.
- The RTP election is now completed and Mike Andrews will serve on the Senate RTP committee for the academic year 2018-2019.
- The Vice-chair is reconstituting the Senate committees and will reach out to the Committee Chairs for an update about their meetings and get a report before the next General Senate Meeting.
- The Senate chair have reached out to the ASCMA for a student member to serve on the Senate Executive Committee. The plan is to have one student representative and an alternate.
- We will not have a Senate Executive Meeting next week due to a conflict with a seminar delivered by the 'Common Reading' speaker. The Senate chair suggested all the Executive Committee members to plan for agenda items for the upcoming General Senate Meeting.

President Report

- The President noted that he intends to meet with School Deans individually to talk about the Vision and Five Year Strategic plans for the School. Also, during the next couple of years the Strategic plan for Five years beyond 2021 will be planned.
- The President presented that the Budget spending in 2017-2018 was based upon the priorities yielded out from the Retreats and the Budget Advisory Committee meetings. The priorities were based on the voting by Students, Faculty and Staff. The results suggested that the foremost priority was to spend on Academics and the data clearly suggested that maximum amount went to the Academic Affairs. Also, the President reminded the Committee to consider the fact that certain budget funding comes with constraints that need to be honored. For example a budget amount that comes for construction projects cannot be diverted for other spending.
- The President suggested that the Administration is ensuring that Shared Governance Processes are followed by listening to Faculty and all other constituencies on the campus.
- The President suggested that his intention is to support Faculty in all their developmental activities – hence there are funds allocated separately for Faculty Development to either provide funding (or) release time.
- The President suggested that as a part of Shared Governance process on our campus he wants to remove all misunderstandings and re-think how we define new paradigms for the future of our campus. The President believes in R(reporting) A(accounting) C(consulting) I(informing) strategy and he wants to make this a part of all his decision making.

Employee Lodging Policy

The Executive committee clearly recognizes that the Lodging policy has been implemented because of equity and tax issues with all good intentions. However, the concern was regarding the process of implementing the policy.

- The process lacked consultation or involvement of the Faculty even though the policy has direct impact on the Faculty
- The policy was signed in March 2018 and the Faculty were unaware about the policy for about five months.

The Executive committee recommended that in future it would be beneficial if the Faculty can be a part of all policies that impacts them directly and all policies be disseminated in a timely fashion.

The President noted these recommendations and he acknowledged two reasons for developing the policy: equity and previous reports of predatory behavior.. Regarding the dissemination of the policy, President stated that an e-mail had been sent to all Department Chairs on May 10, 2018 and sufficient time has been given for faculty living on campus to move out and make necessary accommodations. Also, in extreme cases extra time may be awarded to live in the New Student Residence Building if the

Faculty agree to pay the housing fee very similar to what students pay.

Administrative Review Policy

Based upon the discussions the Executive Committee unanimously agreed to conduct the first review in Fall 2019. All the planning including setting up the committee, deciding on a schedule and survey tool for disseminating surveys, making a list of all Administrators who will be reviewed during the first cycle will be decided in 2018-19.

The President suggested the Executive committee to approach Center for Leadership to get assistance with survey tools.

Consultant on Shared Governance

The Senate chair suggested that the policy statement for external consultant on Shared Governance has been presented to the Provost Council and they had some informative discussions. He requested the President to look at the statement and provide feedback.

The President suggested that before moving with the statement he wants the Provost council to come up with an agreement about all the specifics including, 'What is our need' and 'What must be addressed on an immediate basis' as a part of Shared Governance evaluation by the external consultant.

By-law Revision Prep

The Senate Executive Committee wanted to address the by-law revision during this term. Based upon discussions the committee thought that best strategy would be to form sub-committees including members from the Academic Senate to handle different portions of the by-laws.