



ACADEMIC SENATE

EXECUTIVE COMMITTEE MEETING

DECEMBER 11, 2018
FACULTY CONFERENCE ROOM

The meeting was called to order by Tom Nordenholz at 11:05 am.

Present: Tom Nordenholz (Chair), Alex Parker (Vice-Chair), Dinesh Pinisetty (Secretary), Khalid Bachkar, Keir Moorhead, Margot Hanson, Steve Browne, Cynthia Trevisan, Andres Ramirez.

Guests: *Tom Cropper (President); Graham Benton (Associate Provost)*

Absent: *None*

The minutes from the Senate Executive meeting held on Oct 30, 2018 and November 6, 2018 were approved.

Announcements

- Skyline (team evaluating the ELDP program) visit is postponed.
- We need to establish a voting platform to conduct our elections in Spring 2019.
- Associate Provost who submitted the WASC report for our campus received a response with few lines of inquiry. In next few weeks, the associate provost will be working on addressing the inquiry concerns to prepare for the site visit.

Consultant on Shared Governance

We will be moving forward with Gary Reichard and our provost had reached out to Gary to confirm his availability between Jan 22-24, 2019 for a three day visit to our campus. Gary will be available for the campus visit between Jan 22-24, 2019.

We need to plan for the visit of Gary Reichard by establishing a meeting schedule with various groups on campus.

As highlighted by faculty in the General Senate meeting, the Executive Committee wanted to ensure that the confidentiality is maintained during the evaluation process and the outcome of the report will be enforced by all the entities on our campus.

There was a discussion if the evaluation report should be a public document or should only be open to campus community.

The Academic Senate Chair will set-up a Dropbox folder that will be shared with Gary. This folder will be filled with all the relevant documents (Senate by-laws; Academic Senate minutes) that are needed for the evaluation of shared governance.

The President suggested that having only one person being in constant touch with Gary from the faculty side to provide all the documents that he is looking for would be beneficial for the process to go on smoothly. Similarly, one person being in touch with Gary from the administration side will be helpful. The Senate Executive committee thought that the provost would be the most appropriate option for being in touch with Gary from the administration side.

Senate Executive Committee have decided that the meeting schedule should involve,

- Open forum with faculty
- Open forum with students
- A meeting with deans/chairs/Provost Council/President's Council

It was discussed that shared governance evaluation process should be conducted at multiple levels. The foremost step was to identify the purview of the Academic Senate, academic administration and California faculty association (CFA).

The Executive Committee also discussed that it would be beneficial to have a field trip to other academic senate offices and learn best practices.

Mini Retreat

The Senate Executive Committee decided to have a mini-retreat on Jan 3, 2019 to discuss the by-law revision and plan the three day visit of Gary Reichard between Jan 22-24, 2019.