

M-I-N-U-T-E-S
Curriculum Committee
Tuesday, March 9, 2021, 11:00 AM
Zoom

Present: Amy Parsons (Chair), Amber Janssen, Jeff Ward, Christine Isakson, Alex Parker, Dianne Meredith, Scott Green, Bets McNie, Tony Snell, Kevin Mandernack (Non-voting), Julia Odom (Non-voting), Shari Smiljanic-Villa (Non-voting), Mike Tressel (Non-voting), Graham Benton (Non-voting) and Pat Harper (Non-voting)

Absent: Curtis Allen, Lina Neto (Non-voting) and Don Maier (Non-voting)

Guests: Thomas Brindle, Wil Tsai, Deborah Ceryes, Colin Dewey, Khalid Bachkar, Steve Browne, Josh Shackman, Dinesh Pinisetty, Veronica Boe and Jennifer Murphy

I. Approval of Agenda and Minutes

- * Amy called for approval of the agenda for March 9, 2021. Scott motioned for approval; Dianne seconded the motion. The agenda was approved, 9-Yes/0-No.
- * Amy motioned for approval of the minutes for February 23, 2021; Alex seconded the motion. The minutes were approved 9-Yes/0-No.

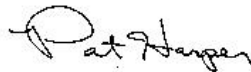
II. Old Business

- * **CCR 02/21-01 IBL Curriculum Revision** – The specific topic under discussion today was free electives. Currently there are three free elective units in the proposed IBL curriculum. At the last meeting on February 23, the Curriculum Committee asked if three more free elective units could be added. Steve Browne met with the IBL faculty within the past two weeks and reported on their meetings. He spoke about other CSU Business programs and reported if they require calculus and how many free electives they have. Several courses in the proposed IBL Curriculum were reviewed to see if they could be removed. There was a 6-Yes/2-No vote to stay with the current proposed curriculum. Steve requested that it stay as is. Cal Maritime’s program is accredited by IACBE so their requirements have to be met. Alex asked Steve to send him the data that Steve found at the other CSU campuses. Steve will send the compiled information to Amy who will forward it to the CC members for their review. Amy motioned that this CCR be tabled until the next meeting on March 23; Bets seconded the motion. The vote was 8-Yes/1-No.
- * **CCR 02/21-05 MGT 305 Information Systems Management** – Change course number to MGT 200 and remove COM 100 prerequisite. Steve Browne stated that this course will move to the sophomore year so the course number needed to be changed. Alex requested that the course description follow the style guidelines stated in the document, “Style for Course Descriptions in a Course Catalog.” Bets motioned for approval, contingent on the course description meeting style guidelines; Scott seconded the motion. The unanimous vote was 9-Yes/0-No.

- * **CCR 02/21-06 EPO 125L Introduction to Marine Engineering Lab** – Add EPO 125L to the Mechanical Engineering curriculum for ME Students Entering in 2021 and beyond. Christine motioned for approval; Amber seconded the motion. The unanimous vote was 9-Yes/0-No.
- * **CCR 02/21-07 MGT 355 Procurement & Negotiations** – New course in the International Supply Chain concentration. Thomas presented the proposed course. It was determined that the course description also needs to be revised to meet the style guidelines. Dianne requested that, under Goals, “To” should be removed from each line and the action verb should start each line. There was a question about the course number. Steve stated that the number for this course is an appropriate number. Christine motioned for approval, contingent on correcting the aforementioned items; Scott seconded the motion. The unanimous vote was 9-Yes/0-No.
- * **CCR 02/21-10 MGT 425 Quality Management** – New course in the International Supply Chain Concentration. Alex requested that the course description be revised by following the style guidelines. Alex motioned for approval, contingent on the course description meeting style guidelines; Scott seconded the motion. The unanimous vote was 9-Yes/0-No.
- * **CCR 02/21-12 FF 100 Basic Marine Firefighting** – New course in freshman year for all MET, FET, MT and ME Entering 2021 students and beyond.
- * **CCR 02/21-13 FF 300 Advanced Marine Firefighting** – New course in junior year for all MET, MT and ME-License Entering 2021 students and beyond. Veronica presented the two courses and answered questions. There was a request that the course descriptions conform to the style guidelines. There was discussion about the fees that students will be charged for each course. Also discussed was that both courses are 0 unit courses. Bets motioned for approval, contingent on the course description meeting style guidelines; Scott seconded the motion. The unanimous vote was 9-Yes/0-No.

The meeting was adjourned at 12:16 PM.

Respectfully submitted,



Pat Harper, Secretary