

M-I-N-U-T-E-S
Curriculum Committee
Tuesday, April 27, 2021, 11:00 AM
Zoom

Present: Amy Parsons (Chair), Margot Hanson for Amber Janssen, Jeff Ward, Christine Isakson, Alex Parker, Dianne Meredith, Scott Green, Bets McNie, Tony Snell, Kevin Mandernack (Non-voting), Lina Neto (Non-voting), Julia Odom (Non-voting), Shari Smiljanic-Villa (Non-voting), Mike Tressel (Non-voting), Graham Benton (Non-voting), and Pat Harper (Non-voting)

Absent: Curtis Allen, Amber Janssen and Don Maier (Non-voting)

Guests: Bob Neumann, Thomas Brindle, Nipoli Kamdar, Steve Browne, Colin Dewey, and Deborah Ceryes

I. Approval of Agenda and Minutes

- * Amy called for approval of the agenda for April 27, 2021. The agenda was approved 9-Yes/0-No.
- * Amy called for approval of the minutes for April 13, 2021. The minutes were approved 9-Yes/0-No.

II. Old Business

- * **CCR 04/21-08 CEP 300 Business Industry Co-Op I** – Remove Permission of Chair prerequisite, update course description and change units from 3 to 4. Regarding changing the units from 3 to 4, Bob Neumann stated that students have been asked to do a tremendous amount of work: 300 hours with the company, should be a paid internship, co-op must be related to supply chain, weekly reports are required and a presentation is required when students return to campus, the company supervisor sends in an evaluation and the students must provide an extensive report. Bets stated that she doesn't see the weekly reports listed on the syllabus. She asked how the hours have changed from the previous hours. She doesn't believe that it should be a 4-unit course. The hours have been raised from 135 to 200 to 300 hours. Bob made an error that the weekly reports weren't listed in the syllabus. Alex stated that it is really great that the hours have been increased. He and Dianne believe the co-ops should all have similar expectations. Business co-ops may lead to jobs after graduation more than GSMA and OCN co-ops. There is a significant increase of work for the instructor. Discussion of this CCR was stopped due to a time limit but discussion will resume later in this meeting.

- * **CCR 04/21-09 BUS 125 Introduction to International Maritime Business & Supply Chain Management** – Course has already been approved as an Area E but the course description needed to be revised. “Provides an introduction to both concentrations offered while pursuing a BA; International Maritime Business (IMB) and International Supply Chain (ISC).” Bets motioned for approval of the new course description; Dianne seconded the motion. The unanimous vote was 9-Yes/0-No.

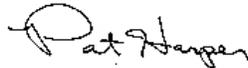
III. New Business

- * **CCR 04/21-05 ECO 101 Microeconomics** – Remove MTH 100 College Algebra and Trigonometry prerequisite. Revise prerequisites to ECO 100 Macroeconomics and MTH 101 College Algebra (or one college-level math course at least 3 units such as MTH 100 College Algebra and Trigonometry OR MTH 105 Finite Mathematics for Business OR MTH 210 Calculus I OR MTH 211 Calculus II OR MTH 205 Calculus for Business OR the equivalent of any of these). Also requesting a CS number change to C4 Lecture/Recitation/Discussion. Alex asked if the course is currently taught with a 40 cap. Nipoli stated that the course has a 40 cap but it currently hasn’t reached the cap yet. As enrollment increases, with the change to a new cs number, the course will eventually need more sections. Julia stated that for all approved math prerequisites, PeopleSoft needs the course numbers for those courses. Nipoli will send an email listing the courses and they will be added to the CCR (courses are listed above). As a wish list idea, Margot requested that information fluency instruction be incorporated into this course in the future. Nipoli stated that BUS 125 and BUS 165 would be better courses for this purpose. Amy motioned for approval, with the amended prerequisites added; Margot seconded the motion. The unanimous vote was 9-Yes/0-No.
- * **CCR 04/21-10 MGT 445 Maritime Innovation** – New course. Christine stated that this course will be an IBL senior level course in the International Maritime Business (IMB) concentration. It will also have a sustainability component and be an Area E course. Students from other majors could take this course. Bets has had great feedback from her MT students. Margot suggested that service learning be added in the future. Scott motioned for approval; Bets seconded the motion. The unanimous vote was 9-Yes/0-No.
- * **Introduction of Graduate Certificate in Emergency Management** – Brief overview by Thomas Brindle. Thomas introduced this certificate that would be offered online for the Master’s program through Extended Learning, starting as early as this coming fall. The certificate would include five courses. Documents will be provided for the next CC meeting. Graham has been working on this with Thomas. Certificates are common at other CSUs. The certificate will be self-supported, not state supported.

* **CCR 04/21-08 CEP 300 Business Industry Co-Op I** – Regarding the IBL Department Chair Questionnaire for this course, Steve Browne reported that there was broad support by the IBL Dept. but two people did not vote. Amy asked if there is more information the committee would like to see. Dianne would like to see more detail on the syllabus about intellectual content on a week-by-week basis. Since this revised course wouldn't be offered until Summer 2022, Alex would like to have a conversation among the other programs that offer co-ops to make sure that co-ops are consistent. Scott is also confused about why this course is 4 units when on paper it sounds like a 3-unit course. More discussion and details are needed. Steve Browne asked about the impact a 3-unit co-op would have on the IBL roadmap since it would be missing one unit. Amy didn't think the committee would have to vote on the roadmap again. She proposed that the CCR be tabled until the next meeting and she will talk to Graham, Julia, Steve and the IBL department; Scott seconded the proposal. The unanimous vote was 9-Yes/0/No.

The meeting was adjourned at 12:16 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Harper".

Pat Harper, Secretary