

M-I-N-U-T-E-S
Curriculum Committee
Tuesday, March 8, 2022, 11:00 AM
Zoom

Present: Bets McNie (Chair), Amber Janssen, Alex Parker, Amy Parsons, Tony Snell, Amy Skoll, Emily Scheese (joined meeting during last half), Scott Green, Don Maier (Non-voting), Kevin Mandernack (Non-voting), Lina Neto (Non-voting), Julia Odom (Non-voting), Shari Smiljanic-Villa (Non-voting), Graham Benton (Non-voting) and Pat Harper (Non-voting)

Absent: Christine Isakson and Kevin Sandifer

Guest: Assis Malaquias

I. Approval of Agenda and Minutes

- * Bets called for approval of the agenda for March 8, 2022. Scott motioned for approval; Alex seconded the motion. The agenda was approved 7-Yes/0-No/0-Abstentions.
- * Bets called for approval of the minutes for February 8, 2022. Amy P. motioned for approval, as amended with the correction of one error; Amber seconded the motion. The minutes were approved 7-Yes/0-No/0-Abstentions.

II. New Business

- * **CCR 03/22-01 OCN 310L Oceanographic Instruments and Analysis Laboratory** – Change CS number from C15 Technical Activities and Laboratories to C16 Science Laboratories, which will change WTUs from 1.5 to 2.0. Scott motioned for approval; Tony seconded the motion. The unanimous vote was 7-Yes/0-No/0 Abstentions.
- * **CCR 03/22-02 GMA 370 International Political Economy** – New Course. Assis introduced the course and Amy S. added details about the course. The CCR will be amended to not include Area D at this time. With the prerequisites that are listed, Alex appreciated that there is a reasonable way for students outside the GSMA major to take this course when Area D is eventually added. Bets suggested that the prerequisites should be added to the syllabus. Alex motioned for approval, as amended to not include Area D; Scott seconded the motion. The unanimous vote was 7-Yes/0-No/0 Abstentions.

III. Old Business

- * **Review Revision of Curriculum Committee Policy**
Amy P. stated that the policy isn't completely finished. There are four broad categories that she, Graham, Bets and Alex tackled: 1. Updated language to reflect the present, 2. Questions if we want to continue doing something or make a change, 3. Clarifying steps and guidelines, and 4. Things that other subcommittees are working on. Aspects of these categories were discussed by the Committee and decisions were made.

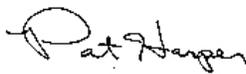
Amy will email committee members when she has another draft ready to read. She will then ask the Senate for a first reading at the next Academic Senate meeting on March 17.

*** Review Workflow Timeline**

Scott, Emily and Julia will look at the due dates in order to get items into the catalog and will then work backwards to find the due dates to submit CCRs to the Curriculum Committee. Scott mentioned that the Coast Guard also needs to be notified when changes occur in license programs. Bets will contact LT Kevin Sandifer to ask him to participate on the Workflow Timeline Subcommittee.

Bets moved to adjourn. The meeting was adjourned at 12:10 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Pat Harper".

Pat Harper, Secretary