



General Faculty Senate Meeting

Time: 11:00 am – 12:15 pm

Minutes

1/26/2023

In attendance:

Ali Moradmand, Ariel Setniker, Christine Isakson, Colin Dewey, David Satterwhite, Elizabeth McNie, Frank Yip, Kitty Luce, Margaret Ward, Matthew Fairbanks, Mike Holden, Nipoli Kamdar, Ryan Storz, Ryan Wade, Sarah Senk, Tamara Burback, Wil Tsai, Nick Lewis, Mike Strange, and guests.

1. Call to Order

- Chair McNie called the meeting to order.
- *Motion to approve the agenda by Senator Isakson, seconded by Senator Satterwhite. Agenda approved by unanimous consent.*

2. Minutes Approval

- *12/15/2022 minutes were reviewed. Senator Isakson motioned to approve, Senator Tsai seconded. Minutes approved by unanimous consent.*

3. Senate Chair McNie's Report

- Chair McNie turned it over to Senator Tsai for the discussion of the Senate's letter to the Chancellor's Office (CO) regarding our interim President.
- Senator Tsai stated the purpose of the letter, which we view as a starting point of a discussion. Our position as a Senate needs to be clear and the nature of our institution needs to be made clear to the CO. He noted that there are a variety of Presidential searches going on in the CSU. We need to make sure we're heard by the people making this interim appointment.
- Chair McNie brought up the Office Hours Policy. She said that she had sent Senators the research done by Dean Pinisetty to inform the draft policy. She asked that Senators send her any further feedback they had on the draft policy.
- Regarding the ARC review of the Provost: McNie noted that we've worked hard as a Senate to get this process and policy in place. It's important for faculty to participate in the review. She asked that faculty keep the reviews formative, positive, and to complete them prior to 1/30/2023.
- Chair McNie turned it over to Ben Voth from the ASCMA. He outlined the student's efforts to organize a town hall on the issues surrounding the LA Times article that came out in December. Voth outlined the purpose of the town hall – an opportunity for the President and other

42 administrators to come and talk about the LA Times article and other SASH issues, answer
43 questions about the campus' efforts, and how those efforts will be sustained past the departure of
44 the President and VP of CLD McMahon.

46 47 **4. Vice Chair Senk's Report**

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- 49 - We will be running Senator elections at the end of February. 3/15 is the deadline for having Senate
50 membership set for next year.
- 51 - Mechanical Engineering's Department Chair term is up, so the election for that position will be
52 organized in the near future.

53 54 55 **5. Provost Schroeder's Report**

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- 57 - Interim Library Dean – Rick Robison has been selected as the interim. He will be arriving on
58 campus soon. His term of appointment is initially a year in length. He worked here before, so
59 some of us may recognize the name.
- 60 - Regarding the interim Dean of Letters & Sciences: AVP Graham Benton is the current interim,
61 but he will be coming back to the AVP role full-time soon. Provost Schroeder outlined the process
62 for selecting the next interim. She will invite full professors within the School to come speak with
63 her about their interest in the position. It's not really an interview or application, but from there
64 she hopes to identify a person who will fit the role well.
- 65 - Provost's office hours will be resuming this Friday. The Faculty Conference Room will be the
66 venue.

67 68 69 **6. Future School Structure Planning Committee**

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- 71 - Chair McNie presenting.
- 72 - The goal for last semester was to develop a plan for evaluating the current Academic Affairs (AA)
73 structure and developing a new one.
- 74 - The committee identified 30 affinity/peer Universities and colleges, gathered organizational charts
75 from 18 of these.
- 76 - There will be a Qualtrics survey sent to Provosts and Academic Senate Chairs of these universities.
77 It will ask questions about what is working, what isn't working, etc. about their current structures.
- 78 - The committee also developed a timeline for moving forward: surveys out on 2/13, collected by
79 2/24. The first set of AA round table discussions at Cal Maritime will start in the third week in
80 February with a second set of AA round tables in the first week of March.
- 81 - McNie noted that we've had the current structure for several years. We need to give that structure
82 fair consideration. It will be a candidate in the planning process, but we will be looking seriously
83 at other structures as well.
- 84 - The committee will then convert AA structure recommendations into a draft AA structure in the
85 fourth week of March.
- 86 - Feedback from Faculty/Staff/Students will be due during the second week of April.
- 87 - If everything goes well, the plan will be approved by the Cabinet and President in the first week
88 of May.

- 89 - At this point, it is fair to say that we are ready to create the task force that will coordinate the
90 planning and run this process. *We will need volunteers from faculty to serve on this task force.*
91 - Chair McNie asked for commentary or questions.
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93 - Secretary Fairbanks asked whether the 2-week timeline for returning the Qualtrics survey was
94 reasonable given that we do not have existing relationships with these individuals at other
95 universities. McNie responded that the thought was that if they don't respond in two weeks, they
96 likely won't respond. There will be efforts to follow-up and encourage participation.
97 - Kreta asked if there was a default plan if there was no consensus. Answer – no, not at this time.
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100 7. Community Day Planning

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102 - Vice Chair Senk asked Meagan Nance to introduce herself. She will be co-chairing Community
103 Day with Senk.
104 - Senk said that perhaps we need to reconsider how we run days like Community Day. They want
105 to do something that isn't mandatory and something that mirrors similar days at other colleges.
106 The idea is that Community Day is for us and made by us.
107 - They (Nance and Senk) have been gathering anonymous feedback on the draft Community Day
108 plan over the last couple days and will continue to do so.
109 - Senk said that she's got about 25 students who are already offering to facilitate the Day, run
110 workshops, etc.
111 - Senk showed a lengthy document that has collected the ideas for all the possible events on the
112 Day. Senk mentioned in particular the "Change-Maker" workshops which her colleague, who is
113 an expert on organizing for various issues, will run. Senk is monitoring and moderating this shared
114 document as people add more ideas. So far, it has all been very constructive and creative.
115 - Scheduling is tight. February 23rd is coming up very quickly. We need to trust in our community.
116 To Senk, it seems like the worst-case scenario for Community Day is leftover food, which will
117 likely be eaten.
118
119 - Question – will there be local community involvement? Answer – yes, and some people are
120 already involved in the brainstorming process.
121 - Fairbanks – do we run the risk of losing the focus of the Day if we have so many different
122 (admittedly wonderful) ideas? Senk answered that it is a concern, but that the meetings with
123 ASCMA will involve students in the activity planning and winnowing process. It's the best way
124 to get buy-in from the people we want involved the most.
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126 - Chair McNie solicited comments or concerns on a full day of activities vs. a half day.
127 - Senator Dewey said that the Department of C&C would advocate for a full day or even two days.
128 - Secretary Fairbanks commented that it may be confusing to cancel classes for a half day.
129 - Senator Burback – the MT department expressed many concerns about cancelling classes due to
130 STCW constraints.
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133 8. Student Projects Day Proposal

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135 - Dean Dinesh Pinisetty and the School of Engineering are proposing a day solely for presenting
136 student projects in the AY 23-24 calendar.

- 137 - He noted that GSMA and Engineering students all have major projects to show off. It could be
138 very engaging for the community, recruiting, and donors.
139 - “Cal Maritime Showcase Day” is the current proposed name.
140 - Chair McNie said it will be taken up by Senate Exec. Senate will be involved in offering feedback.
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143 9. Budget Update

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145 - VP of Admin & Finance Lozano is presenting. He showed a slide showing the drop in funding for
146 the CSU in the state budget. 408 to 243 million. It does fulfill the basic 5% promise from the
147 governor, but the net is considerably lower.
148 - There will be budget advocacy before the final budget, but this is where things stand now.
149 - VP Lozano outlined the current CSU Enrollment Target and Budget Reallocation Plan which is a
150 plan from the CO that would reallocate funding from campuses who are below their target student
151 populations to campuses who are hitting or exceeding their targets. It would be phased in, but cuts
152 for our campus could potentially start in AY 24-25.
153 - Part of the compact with the governor that the CSU made is that CSU will grow by 1%.
154 - Campuses that have increases in enrollment will get any new monies. Schools not growing or
155 getting smaller will have money taken from them and pushed to the schools that are growing.
156 - Our target is 1418 FTES. In AY 24-25, we could lose about two-thirds of a million dollars and
157 more in subsequent years if we continue to hit a target below the CSU target.
158 - Lozano asked if there were any questions.
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160 - Chair McNie – could you explain a little more about the FTES and how that target relates to our
161 enrollment. Franz said that our students are a higher credit load, so we would need about 1250
162 students to hit the current target.
163 - Senator Strange – this seems short-sighted. It pits CSUs against each other. CSU should be
164 committed to excellence at all their campuses. Enrollment issues should warrant additional
165 resources. He views this as absolutely the wrong plan.
166 - VP Lozano thanked Strange and said it is currently just a plan, so not final, but it is concerning.
167 - Senator Isakson – who will be doing the advocacy on the budget and plan? Lozano said that a lot
168 of campuses would be working on this. As a campus, it would be good to have Senate and
169 administration involvement. Other colleagues of his are likely communicating their concerns to
170 the CO, which we should also consider doing. He re-emphasized that this was plan, not final, and
171 he wanted to show us how the current plan would affect our campus specifically. Isakson – so
172 advocacy would be within the CSU system, not with legislatures? Lozano - that could and should
173 happen too.
174 - Dean Pinisetty noted that he was involved in the last round of advocacy with local legislators.
175 CSU provides an overall script, though campus specifics are up to us. This will happen again.
176 - Senator Isakson noted that she’s on the advocacy committee on the ASCSU, which could
177 potentially provide resources and training for this sort of thing.
178 - Senator Yip thanked Lozano and said that the potential budget impact was sobering. He agreed
179 with Senator Strange’s comments. He noted that other northern CSU campuses may have similar
180 issues as we do, and we should coordinate our advocacy with them. He also noted that we’ve been
181 enjoying a much higher level of funding compared to our target for a long time and have seemingly
182 been living beyond our means.

- 183 - VP Lozano acknowledged this, noted that back in AY 16-17, we did come very close to our target,
184 and we are disadvantaged by having to do all the administrative duties required by the CSU despite
185 having a much smaller scale.
186 - Chair McNie wrapped this up, thanked VP Lozano for his work and his presentation, and reiterated
187 the importance of advocacy on this issue.
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10. Enrollment Update from Natalie Herring

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192 - AVP Herring brought some numbers with her on enrollment.
193 - Thanked Odom for the data on continuing students. She presented the current student population
194 by major our rates of retention.
195 - We are ahead of last year in terms of applications, but behind in terms of admits and deposits.
196 However, we're early in the timeline.
197 - She noted that admissions now has more extended hours.
198 - Impaction is gone for engineering majors but is maintained for Marine Transportation.
199 - AVP Herring discussed the data they've acquired to get prospective student data and help
200 cultivate prospective students. The College Board and others supply this sort of data.
201 - We want to drive application growth and are doing a drive-to-apply campaign and an inquiries
202 campaign.
203 - They're also doing an admit/yield campaign involving some print items (for example, a letter of
204 congrats from the President) and also sustaining contact with admits.
205 - She said that if we as faculty want to do mock lectures or other activities, there are some
206 designated days for that coming up.
207 - There's also going to be a pre-orientation communication for all admitted students.
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209 - Senator Strange – are there outreach activities like going to events, STEM competitions, etc.
210 Herring responded that she didn't include that here, but she said that her staff and University
211 representatives have been going to these events and visiting high schools. All the traditional
212 things. This document emphasizes areas where we needed bolstering.
213 - Senator Yip said he appreciated this data, and it's a shame that we had not been getting it prior to
214 your arrival. You have a lot of allies who want to help here. What can we do? Herring
215 responded that anyone who wants to help can contact her or admissions. She highlighted several
216 different ways that faculty can be involved from the small to the large (phone calls to admitted
217 students, meetings with prospective students, department events, etc.)
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11. Open Floor

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222 - Vice Chair Senk thanked Herring again. Our enrollment situation is clearly a crisis, but she feels
223 hopeful because she knows so many of her faculty colleagues are invested in this and willing to
224 help.
225 - Senator Yip reiterated this. We can't dwell on the past, we're here now, and we've got the
226 capability to address this challenge.
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12. Meeting Adjourned [~12:20 pm]