**AS 01-003 Technology-Assisted Modes of Instruction Policy**

**Appendix A: Course Modality Request (CMR)**

Date: Click to enter date.

Note: The most recent Course Change Request (CCR) must be attached to this form.

Course Number: Click to enter text.

Course Title: Click to enter text.

Effective Semester: Click to enter text.

Department Initiating Request: PC-Choose a department. Mac-Click to enter department.



1. Current Course Modality or Modalities (check all that apply):

 [ ]  FT (default)

 [ ]  FO

 [ ]  LO

 [ ]  RO

 [ ]  HY

 [ ]  FL

1. Proposed Course Modality (check only one—submit separate form for each new modality):

 [ ]  FT (return to default)-no other modalities permitted)

 [ ]  FO

 [ ]  LO

 [ ]  RO

 [ ]  HY

 [ ]  FL

1. List the learning outcomes for this course and describe how the goals and objectives can be satisfactorily met through the proposed delivery method.

Click to enter text.

1. How will the instructor fulfill the requirement of regular effective contact with students? Describe the nature and frequency of instructor-student interactions, and why you believe these interactions will be effective.

Click to enter text.

1. How will the course be designed so that accessibility issues for students with disabilities are included?

Click to enter text.

1. What training will a faculty member need in order to teach this course?

Click to enter text.

1. **ATI COMPLIANCE**

All courses must be compliant with the CSU Board of Trustees Policy on Disability Support and Accommodations – Executive Order No. 926 and the Chancellor’s Accessible Technologies Initiative (ATI). The course coordinator and instructor must complete a 50m 45s Lynda.com online course, which can be accessed through the following link on the SEAS Disability Services Information for Faculty webpage: <https://www.csum.edu/web/seas/information-for-faculty>. On the right side of the page, under Video Tutorial Links, Resources, select How to Make Accessible Learning (video). Select “Sign In” and on the next page select “Sign in with your organization portal.” Type in csum.edu. Enter your Cal Maritime Username and Password to access the video. Please email your completion certificate (as a pdf) to Pat Harper, Curriculum Committee Secretary, at pharper@csum.edu and attach a copy to this CMR.

Click to enter text.

 Faculty Initiator Date

The Department shall discuss this Course Modality Request, vote on it, and present a summary of the vote below:

#Supporting #Opposed #Abstaining

Arguments Presented in Support of this Course Modality Request:

Arguments Presented in Opposition to this Course Modality Request:

Department Chair Signature Date

Reviewed by the Curriculum Committee on:

Comments from Committee:

Course Modality is [ ]  Approved [ ]  Not Approved

Curriculum Committee Chair Signature Date