



California Maritime Academy Installment Payment Plan Agreement

Student Name _____

ID# _____

Student Phone # _____

(If you want to allow someone else to discuss payment arrangements with this office, you must have an **AUTHORIZATION to RELEASE INFORMATION** form on file).

Spring 2025 Semester

Total Fees Due per Online Services	\$	_____
Less Awarded & Accepted Financial Aid for the semester	- \$	_____
Balance of Fees Due = Allowable Amount (minimum is \$400.00)	= \$	_____

Due Date		Amount Due
12/10/2024	1/3 of Balance + \$50 Admin Fee	\$ _____
01/15/2025	Estimated	\$ _____
02/15/2025	Estimated	\$ _____
Please allow up to 72 hours for the processing of your fully completed and signed installment payment plan request. ***		Total _____

Installment amounts are estimates and may vary based on enrollment or other activities affecting the student account. Any fee increases or decreases will adjust the remaining installments accordingly. Students are responsible for reviewing their account through Online Services to confirm the amount due for the next installment payment.

This agreement is subject to the following provisions. I understand and agree that:

- 1 Installment Payment Plans require an initial payment of 1/3 of unpaid fee balance + \$50.00 Admin Fee, which is due by **Dec. 10, 2025**. The remaining balance will be due in two equal payments, each on the 15th of the following months.
- 2 Financial aid that has been awarded and accepted but not yet posted to your account for the term must be deducted from the total balance due. The remaining amount is eligible for installment payments. Any subsequent Financial Aid awards will be applied to the installment payment plan balance until paid in full.
- 3 The installment payment plan is not available for balances less than \$400.00.
- 4 If you register late or add additional courses, you may owe the equivalent of multiple payments to avoid enrollment cancellation.
- 5 Late installment payments will incur a fee of \$25.00 for each month the payment is late.
- 6 Missed or rejected payments **will result in ineligibility for future Installment Payment Plans**, and may lead to enrollment cancellation, forfeiture of any fees already paid, and a hold placed on your student account. If you are dropped from your classes, you may not be able to re-enroll due to wait lists.
- 7 Failure to pay may result in additional collection costs, including those incurred from referral to a third-party collection agency. My signature below confirms I accept responsibility for any collection costs associated with my account.
- 8 I understand that any outstanding debt owed to the university related to my enrollment and/or attendance will convert to a student loan due immediately upon departure from the university.

Student /Cadet Name

Student Signature

Date

Student Financial Services Name

Student Financial Services Signature

Date

Interim Contoller Name

Interim Controller Signature

Date