StarRez Guide to Selecting a Roommate
1. Before you start the roommate selection process, please complete:
   Page 7: Web Profile and Page 9: Personal Profile

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**Web Profile**

**Include in Search**

Please check this box if you wish for other students to be able to search for you as a potential roommate and see your description and if you wish to be able to search for a potential roommate.

- ✔

**Screen Name:** your screen name will be auto allocated. You cannot edit or insert a screen name. The screen name will appear on its own.

- mgrover

**Description**

Enter a description of yourself to show to potential roommates:

- Hello! My name is Melissa and I'm a GSMA major. I like being outdoors, sailing, and trying new restaurants. I'm from the North Bay and love exploring new areas and restaurants in the Bay Area.

- Save & Continue
2. After completing your Web Profile and Personal Profile, proceed to:

   Page 12: Room Selection

Add Roommates

You can search for possible roommates and add them to room with you or you can accept random selection based on your profile.

Please note that roommate requests, and all selectable housing options, must be mutual to be honored. While we try to accommodate preferences, not all requests can be honored.

You are NOT required to choose a preferred roommate. If you do not have a roommate request, please use the “Continue” button at the bottom of the page to proceed.

Accepted Roommates

You currently have no accepted roommates. You can search for roommates using the menu.

Requested Roommates

You have no roommate requests.

Search for roommates

- Search for roommates by details
- Search for roommates by entering their details
- Search for roommates by profile questions
- Search for a roommate by selecting profile questions

Save & Continue

On this page, you can:
- Search for potential roommates
- View roommate requests you have sent
- View any requests you have officially accepted

Tip: The easiest way to view roommate options is to use the “Search for roommates by details” link.
3. Via the features on Room Selection Page, you can:

- See who has the highest compatibility with your personal profile
- View individual profiles
- Send messages to potential roommates
- Send roommate requests
4. For roommate requests, you can send as many as you like, but you can only officially accept one roommate.

Any messages sent are stored in your inbox.

You can only “Send Messages” to users who have completed the current academic year StarRez housing application.

If someone did not complete their StarRez housing application yet, you can only view their existing profile. Once their application is complete, you can send them messages.
5. Although you can send multiple roommate requests, you can only officially accept one roommate.

Add Roommates

You can search for possible roommates and add them to room with you or you can accept random selection based on your profile.

Please note that roommate requests, and all selectable housing options, must be mutual to be honored. While we try to accommodate preferences, not all requests can be honored.

You are NOT required to choose a preferred roommate. If you do not have a roommate request, please use the “Continue” button at the bottom of the page to proceed.

You have already accepted the maximum number of Roommates.

Accepted Roommates

The accepted roommate will show here.

Requested Roommates

You have no roommate requests.

Save & Continue
6. Once you have accepted a roommate, you have completed the roommate selection process.