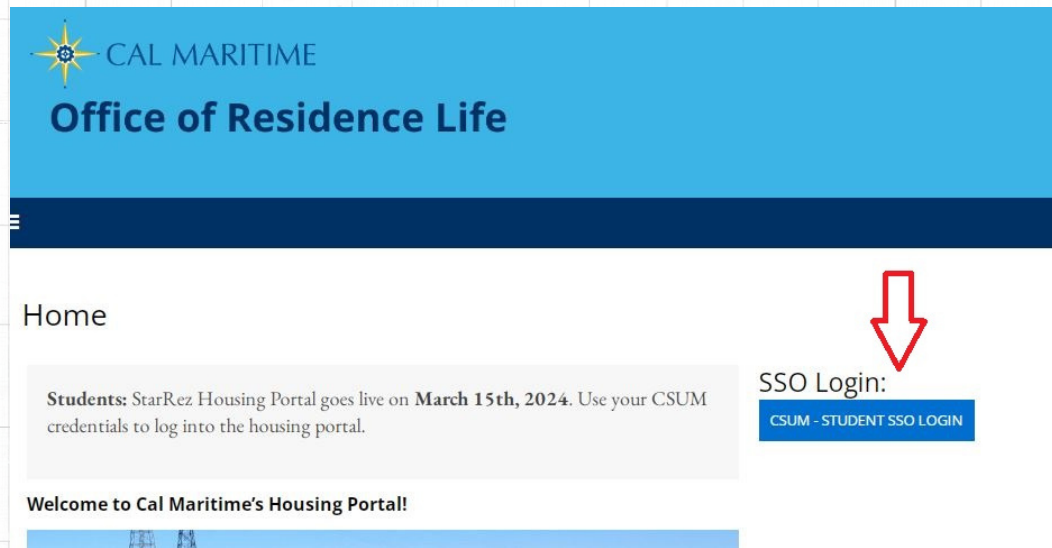


STARREZ HOUSING APPLICATION PROCESS

QUICK GUIDE FOR CURRENT STUDENTS

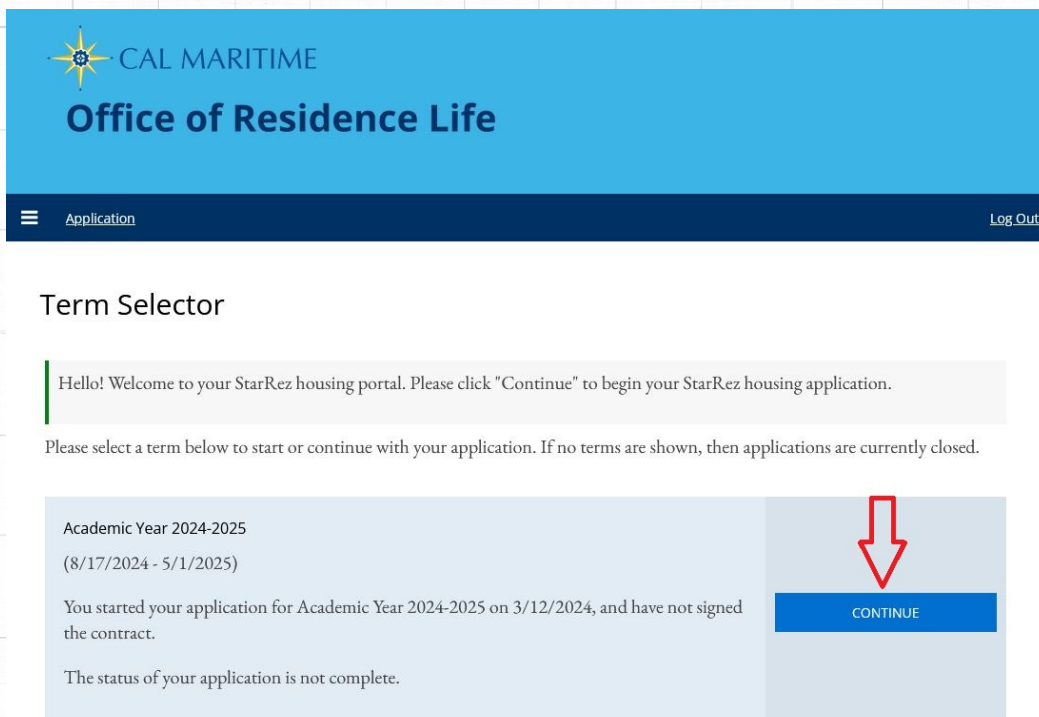
STEP 1

- Use your CSUM credentials to log into StarRez housing portal via the SSO login button.



STEP 2

- Click on the *Application* link in the tool bar, then click *Continue* to began your application.

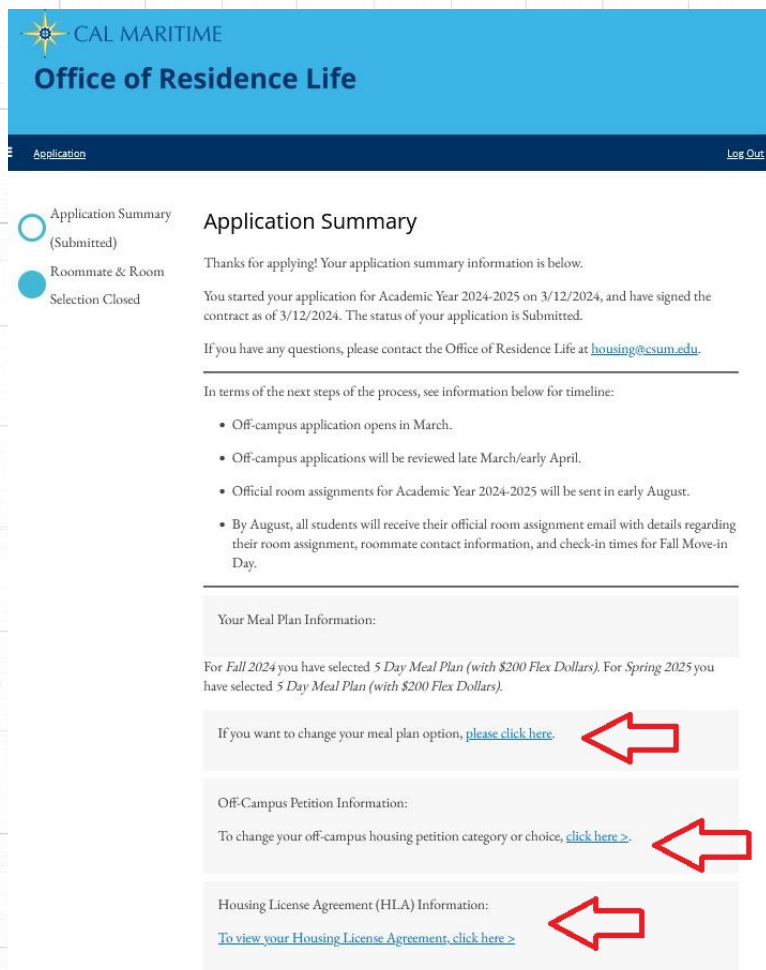


STARREZ HOUSING APPLICATION PROCESS

STEP 3

- Complete all the steps of the housing application (including personal details, HLA, meal selection, renter's insurance, and off-campus petition, etc.)

STEP 4



CAL MARITIME
Office of Residence Life

Application Log Out

Application Summary
(Submitted)

Roommate & Room Selection Closed

Thanks for applying! Your application summary information is below.

You started your application for Academic Year 2024-2025 on 3/12/2024, and have signed the contract as of 3/12/2024. The status of your application is Submitted.

If you have any questions, please contact the Office of Residence Life at housing@csu.edu.

In terms of the next steps of the process, see information below for timeline:

- Off-campus application opens in March.
- Off-campus applications will be reviewed late March/early April.
- Official room assignments for Academic Year 2024-2025 will be sent in early August.
- By August, all students will receive their official room assignment email with details regarding their room assignment, roommate contact information, and check-in times for Fall Move-in Day.

Your Meal Plan Information:

For Fall 2024 you have selected 5 Day Meal Plan (with \$200 Flex Dollars). For Spring 2025 you have selected 5 Day Meal Plan (with \$200 Flex Dollars).

If you want to change your meal plan option, [please click here](#).

Off-Campus Petition Information:

To change your off-campus housing petition category or choice, [click here >](#).

Housing License Agreement (HLA) Information:

[To view your Housing License Agreement, click here >](#)



CAL MARITIME
Office of Residence Life

Application

- Personal Details
- Emergency Contact Details
- Student Handbook
- Meal Plan Selection
- GradGuard College
- Renter's Insurance
- Inclusivity at Cal Maritime
- Off-Campus Petition
- Instructions
- Review & Submit
- Application
- Application Summary (Submitted)

Personal Details

This information on this "Personal Details" page is stored in the PeopleSoft Database and cannot be edited.

Please review and verify that all information is correct.

- If the information is correct, click the "Save" button.
- If the information is not correct, click the "Edit" button. You cannot edit information after the Office of the Registrar at Cal Maritime has processed your application. PeopleSoft may take a few days to process your application.

First Name

Last Name

- Once Part 1 of application is complete, the app. summary page will display. You will be able to :
 - View copy of HLA.
 - Change meal plan option until meal plan change deadline.
 - Submit/change off-campus petition until petition deadline.

STARREZ ROOM SELECTION PROCESS

QUICK GUIDE FOR CURRENT STUDENTS

STEP 1

- Click on the **Application** link in the tool bar, then click **Continue** to start room selection module.
- Part 1 of housing application needs to be complete before room selection module is active.
- All current students will receive a specific **time slot** for room selection (a specific day/time you can select a room).

STEP 2

Important Notice

To avoid time slot and system delays during room selection process, complete Part 1 of housing app. early!

- Complete the steps of the room selection module.

STARREZ ROOM SELECTION PROCESS

STEP 3

The screenshot shows the StarRez Room Search interface. On the left is a progress sidebar with steps: Application Summary (Submitted), Personal Profile, Single Room Process and Options, Room Selection, Instructions (Current Students), Room Selection, You're almost done!, Application Status (Current Students), Housing License Agreement, and Room Search (highlighted). The Room Search section includes a 'Locations' filter with checkboxes for Lower Residence Hall, Maritime North, and McAllister Residence Hall. A red arrow points to the 'Res Halls Available' text. Below this, a red arrow points to the 'To View Room Info/Current Occupants in Room' text. The main area displays a grid of room cards. The first row shows LRH A322, LRH A323, and LRH A324, all with 2 beds, located in Lower Residence Hall, Cal Maritime. The second row shows LRH A423, LRH A424, and LRH A432, all with 2 beds, located in Lower Residence. Each card has a 'Show Room Info' link and an 'ADD TO CART' button. A red arrow points to the 'To Select Particular Bedspace & Add to Your Cart' text.

Application Summary (Submitted)

Personal Profile

Single Room Process and Options

Room Selection

Instructions (Current Students)

Room Selection

You're almost done!

Application Status (Current Students)

Housing License Agreement

Room Search

Locations

☐ Lower Residence Hall

☐ Maritime North

☐ McAllister Residence Hall

Staying between 8/17/2024 and 5/1/2025 for Term: Academic Year 2024-2025

Res Halls Available

To View Room Info/Current Occupants in Room

To Select Particular Bedspace & Add to Your Cart

Room ID	Occupancy	Location	Cal Maritime	Info Link	Add to Cart
LRH A322	2 Beds	Lower Residence Hall	Cal Maritime	Show Room Info	ADD TO CART
LRH A323	2 Beds	Lower Residence Hall	Cal Maritime	Show Room Info	ADD TO CART
LRH A324	2 Beds	Lower Residence Hall	Cal Maritime	Show Room Info	ADD TO CART
LRH A423	2 Beds	Lower Residence			
LRH A424	2 Beds	Lower Residence			
LRH A432	2 Beds	Lower Residence			

- Referencing the 3 red arrows on **Room Search** page, you have the options to:

- View options by res hall.
- View room info of a particular room space.
- Add particular bed space to your **Cart** for selection.

Important Notices

- All rooms are listed as **double occupancy** (2 bed spaces per room).
- If specific room is not viewable, it means room is at capacity and no longer available at the moment.
- There are no single room or ADSO options available for selection.

If you have specific questions about an assignment not showing in StarRez process, please send all inquiries to housing@csum.edu.

STARREZ ROOM SELECTION PROCESS



STEP 4

- ☐ Room Selection
- ☒ You're almost done!
- ☐ Application Status
(Current Students)
- ☒ Housing License
Agreement



LRH A322

Location: Lower Residence Hall

Floor/Suite: LRH A322

Room Type: Double

Classifications: Upperclassman

When You Click
"Show Room Info"

Bed	First Name	Last Name	Profile
LRH A322-A	Ambria	Gee	View Profile
LRH A322-B			



Can View Name & SR
Profile of Who's Currently
in Room/Bedspace

GO BACK

- Using the **Show Room Info** link, you have the option to view the name & profile of occupant currently in room space before you make your bed space selection final.

STARREZ ROOM SELECTION PROCESS

STEP 5

- Referencing the 3 red arrows on *Add to Cart* page, you have the options to:
- View how much time you have left to reserve a bed space.
- Select a particular bed space (bed spaces are noted “A” and “B”).
- Reserve bed space.

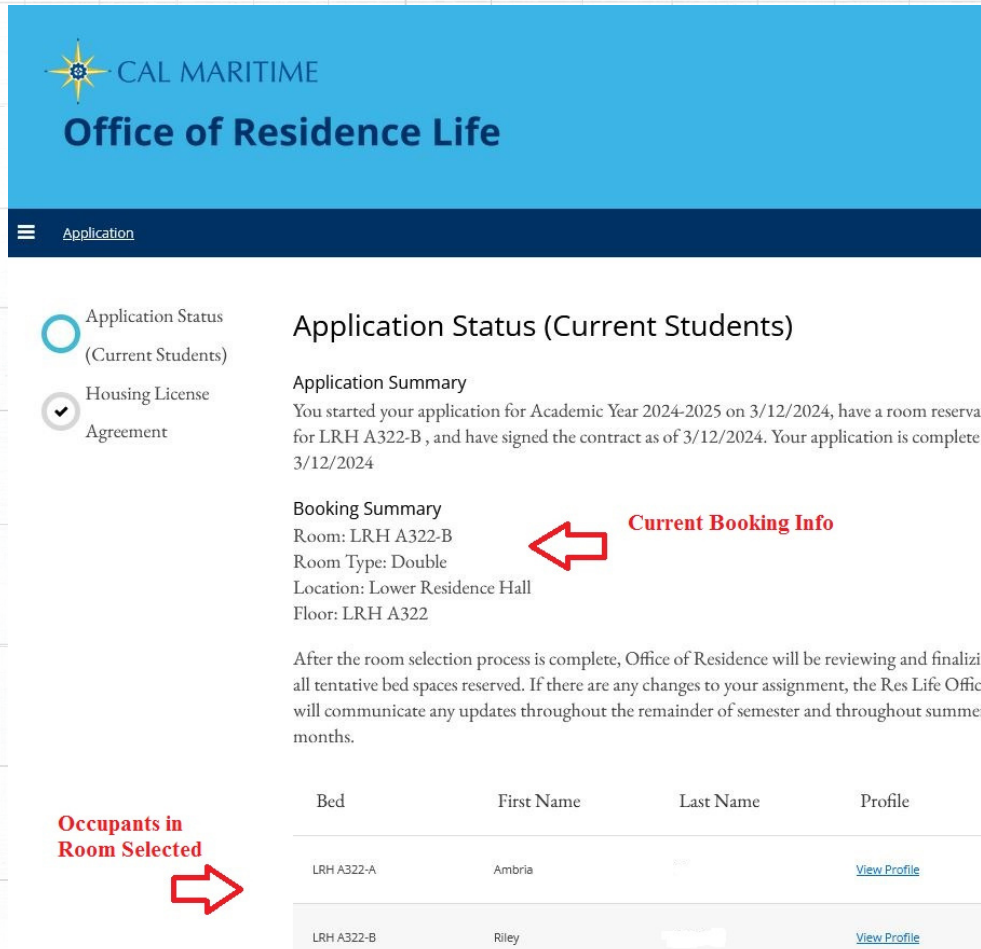
The screenshot shows the 'Assign Beds' page. On the left is a sidebar with a list of application steps: Application Summary (Submitted), Personal Profile, Single Room Process and Options, Room Selection, Instructions (Current Students), Room Selection (highlighted), You're almost done!, Application Status (Current Students), Housing License Agreement, and Agreement. The main content area has a header 'Assign Beds' and 'My Room'. Below this is a large icon of a bed. To the right of the bed icon is a form with fields for Name, Age, Gender, and a 'Select Bed' dropdown menu. A red arrow points to the dropdown menu with the text '1. Select Bed Space Available'. Above the dropdown menu is a red box with the text 'When You Click "Add to Cart"'. To the right of the dropdown menu is a red arrow pointing to the top right corner of the page with the text 'You Have 5 mins. to Reserve Bedspace'. Below the bed icon is a red arrow pointing to the 'ASSIGN BEDS' button with the text '2. Click Assign Beds'. At the bottom left of the main content area are two buttons: 'GO BACK' and 'ASSIGN BEDS'.

To confirm your selection, you will need to click *Save & Continue* to proceed.

The screenshot shows the 'Confirmation' page. The sidebar is the same as the previous page. The main content area has a header 'Confirmation' and 'LRH A322, LRH A322, Lower Residence Hall'. Below this is a list of room selections: '1. LRH A322-B: username'. At the bottom left of the main content area are two buttons: 'GO BACK' and 'SAVE & CONTINUE'. A red arrow points to the 'SAVE & CONTINUE' button with the text 'Need to Click "Save & Continue"'. To the right of the 'SAVE & CONTINUE' button is a red arrow pointing to the top right corner of the page with the text 'Time Still Runs Until Saved'. A large black arrow points from the 'Save & Continue' button to the 'Confirmation' page.

STARREZ ROOM SELECTION PROCESS

STEP 6



CAL MARITIME
Office of Residence Life

Application

Application Status (Current Students)

Application Summary
You started your application for Academic Year 2024-2025 on 3/12/2024, have a room reservation for LRH A322-B, and have signed the contract as of 3/12/2024. Your application is complete as of 3/12/2024.

Booking Summary
Room: LRH A322-B
Room Type: Double
Location: Lower Residence Hall
Floor: LRH A322

After the room selection process is complete, Office of Residence will be reviewing and finalizing all tentative bed spaces reserved. If there are any changes to your assignment, the Res Life Office will communicate any updates throughout the remainder of semester and throughout summer months.

Occupants in Room Selected

Bed	First Name	Last Name	Profile
LRH A322-A	Ambria		View Profile
LRH A322-B	Riley		View Profile

- On **Application Status** page, you have the option to view the name & profile of occupant in room space selected.

STARREZ ROOM SELECTION PROCESS

STEP 7

- Emergency Contact
- Details
- Student Handbook
- Meal Plan Selection
- GradGuard College
- Renter's Insurance
- Inclusivity at Cal
- Maritime
- Off-Campus Petition
- Instructions
- Off-Campus Petition
- Form
- Health Accommodation
- Next Steps
- Review & Submit
- Application
- Application Summary (Submitted)
- Personal Profile
- Single Room Process and Options
- Room Selection
- Instructions (Current Students)
- Room Selection
- You're almost done!
- Application Status (Current Students)
- Housing License Agreement

Application Summary

You started your application for Academic Year 2024-2025 on 3/12/2024, have a room reservation for LRH A323-A, and have signed the contract as of 3/12/2024. Your application is complete as of 3/12/2024.

Booking Summary

Room: LRH A323-A

Room Type: Double

Location: Lower Residence Hall

Floor: LRH A323

After the room selection process is complete, Office of Residence will be reviewing and finalizing all tentative bed spaces reserved. If there are any changes to your assignment, the Res Life Office will communicate any updates throughout the remainder of semester and throughout summer months.

Bed	First Name	Last Name	Profile
LRH A323-A	Riley	Doddle	View Profile
LRH A323-B			

Room Change Information: You are allowed to submit a room change request until May, 31st, 2024. Select "Room Change Instructions" from the menu below to learn more your options.

Please note - After the room selection process concludes, the Office of Residence Life will continue to review all submitted housing applications and room/roommate requests through the end of May 2024. If you do not select a roommate and/or a bed space by the deadline, Residence Life Staff will automatically assign you a room and roommate. Anyone who did not participate in the room selection process will be assigned to any open bed spaces available.

If you have any questions, please contact Office of Residence Life via email at housing@csun.edu.

Meal Plan Summary

For Fall 2024 you have selected 5 Day Meal Plan (with \$200 Flex Dollars). For Spring 2025 you have selected 5 Day Meal Plan (with \$200 Flex Dollars).

Meal Plan Change Information: Select "Meal Plan Change Instructions" below if you would like to change your selected meal plan.

Room Change Process: Select "Room Change Instructions" below if you would like to return back to the room selection pages and/or change your room/roommate options.

Single Room Process and Options: Select "Single Room Process and Options" below if you would like to learn more about the single room process. If you submitted a response and you need to change your selection, you can update your selection using the link below.

Housing License Agreement (HLA): Select "Housing License Agreement" below if you would like to view a copy of your completed HLA.

Select Next Step for Changes:

Please select next step

SAVE & CONTINUE

- Once room selection is complete, updated app. summary page will display. You will be able to :

- View copy of HLA.
- Change meal plan option until deadline.
- Complete single room option page.
- Complete room change process until deadline.

Change options will be available until specified deadline.

If you would like to change your room selection to a different choice, you will need to utilize the Room Change Process link for options.

Menu for Change Options