**STEP 1**

- Use your CSUM credentials to log into StarRez housing portal via the SSO login button.
- Your username is your CSUM email (without the @csum.edu).

**STEP 2**

- Click on the Application link in the tool bar, then click Continue to begin your application.
**STEP 3**

- Complete all the steps of the housing application (including personal details, HLA, meal selection, renter’s insurance, and off-campus petition, etc.)

**STEP 4**

- Once Part 1 of application is complete, the app. summary page will display. You will be able to:
  - View copy of HLA.
  - Change meal plan option until meal plan change deadline.
  - Submit/change off-campus petition until petition deadline.
**STEP 1**

- Click on the *Application* link in the tool bar, then click *Continue* to start room selection module.
- Part 1 of housing application needs to be complete in order for roommate selection module to become active.

**STEP 2**

- Click *Save & Continue* at bottom of Application Summary Page to start roommate selection module.
STEP 3

STARREZ ROOMMATE SELECTION PROCESS

- Complete the steps of the roommate selection module including your Personal Profile and Web Profile.
- Information added to your profiles will be viewable in the StarRez system and to other students.

**Personal Profile**

On this Personal Profile page, you are able to rank your preferences for the following lifestyle questions and statements below. These attributes and preferences result in potential roommate matches.

During the Roommate Selection process, you will be able to view other cadets’ profile. This is helpful in selecting potential roommates.

**Hobbies**

Campus Involvement:
- I want to be in EVERY
- Do you play any sports?
- I love playing sports. Sign me up!
- Gaming:
- I hate playing online games.
- I enjoy quieter activities when hanging out with friends.
- I enjoy quieter activities.

**Web Profile**

Your Roommate Search Screen Name is: mb
(This is the name that other cadets can use to find you in the roommate search)

Roommate Search Profile:
Enter a description of yourself to show to potential roommates. Include your social media if you want others to contact you that way.

Hello! A little bit about me: I’m from the Bay Area. My major is MET and love the outdoors!

Roommate Search Visibility
Do you want to be visible in the roommate search results?
[Yes]
STEP 4

Roommate “pairings” are assigned according to divisional groups.

Roommate options found in the search results are students in your divisional group.

If a specific roommate is not viewable, it means that person is not in your divisional group.
Roommate Selection (New Student)

You can search roommate options by:

- Search for Roommates by Details
- Search for Roommates by Profiles
- Suggest Roommates

Not In a Group
You are not a member of any roommate groups.

Roommate Selection (New Student)

- Roommate Selection (New Student)
- You’re almost done!
- Application Status (New Cadets)
- Housing License Agreement

Incoming Requests

- mb (Group Leader)
  - Age:
  - Classification: New Student
  - Gender: Female
  - Description: Hello! A little bit about me: I’m from the Bay Area. My major is MET and love the outdoors!

Outgoing Requests

- nolack26
  - Age:
  - Classification: New Student
  - Gender: Female
  - Description:
  - Expiry Date: 7/1/2024 02:41

- nolack26
  - Age:
  - Classification: New Student
  - Gender: Female
  - Description:
  - Expiry Date: 7/1/2024 02:34

- nolack26
  - Age:
  - Classification: New Student
  - Gender: Female
  - Description:
  - Expiry Date: 7/1/2024 02:34

You can send and receive multiple requests, but you can only accept 1 roommate option.
Once a roommate option is accepted, your roommate pairing or group will show here.

On this page, you still have the options to:
- send your roommate a message
- view their profile
- leave or cancel roommate group

Any messages sent or received will go to your inbox located on your portal homepage.
STEP 7

Once room selection is complete, updated app. summary page will display. You will be able to:

- View copy of HLA.
- Change meal plan option until deadline.
- Complete single room option page.
- Complete roommate change process until deadline.

Change options will be available until specified deadline.

If you would like to change your roommate selection to a different choice, you will need to utilize the Roommate Change Process link for options.

If you have specific questions roommate selection process or StarRez housing application, please send all inquiries to housing@csum.edu.