Position Title: CMA Groundskeeper
Job Bulletin Number: 103324
Classification: CMA Groundskeeper
Department: Grounds
Full/Part-time: Full-time
Employment Type: Probationary/Permanent
Bargaining Unit: 10, IUOE
Pay Plan: 12 month
Salary Range: $3,317 - $5,198/per month. Hiring salary anticipated $3317 - $3333 per month commensurate with education and experience.
Benefits: Premium benefit package includes outstanding health, dental and vision plans; life and disability insurances; pension (CalPERS); tuition fee waiver; and 14 paid holidays per year. See our benefits website for additional information.
Pre-Employment Conditions: Background including DMV records check, fingerprinting and Preplacement Physical
Closing Date: Open until filled. A review of applications will begin Thursday, December 16, 2021 and the review period may end at any time thereafter.

POSITION SUMMARY:
Under the direction of the Director & Chief Engineer of Facility Operations and the lead direction of the Lead Groundskeeper, the incumbent performs a variety of skilled gardening and general grounds maintenance work, minor road and equipment repairs and performs other related work.

HOW TO APPLY: Interested parties should submit the Cal Maritime Employment Application, a cover letter and resume. Apply on-line at http://www.csum.edu/web/hr/careers.

ABOUT THE CALIFORNIA STATE UNIVERSITY MARITIME ACADEMY:
Established in 1929, California State University Maritime Academy, a campus of the California State University, is the only degree-granting maritime academy on the West Coast. Located on a scenic waterfront site in Vallejo, the campus serves a student population of approximately 1100 undergraduates and 50 graduate students. The campus currently offers undergraduate degrees in Mechanical Engineering, Facilities Engineering Technology, Marine Engineering Technology, Marine Transportation, Global and Maritime Studies, and Business Administration. A master’s degree in Transportation and Engineering Management is offered as well as a number of extended learning programs and courses.

MAJOR RESPONSIBILITIES:
• Plants, cultivates, waters, trims and sprays ornamental plants, shrubs, hedges, trees and flowers in assigned sector; maintains vegetation along Academy roads, mows lawns, rakes leaves, hoes weeds and performs general grounds maintenance including trash pick-up; trims trees, hedges, and shrubs; keeps grounds clean and orderly; transports debris from trash cans to dumpster; plans, installs and maintains irrigation systems.
• Performs miscellaneous minor road repair work; estimates and requisitions materials and supplies; and performs other related work that may include minor building maintenance.
• Maintains tools and equipment in proper condition and repair; attends and participates in department safety meetings.

REQUIRED QUALIFICATIONS:
High school diploma or GED AND ONE OF THE FOLLOWING:
1) One-year experience in flower gardening and general grounds maintenance work
2) Completion of a formal vocation training program in flower gardening and general grounds maintenance
3) Completion of a two-year curriculum in ornamental horticulture or landscape work at the community college or college level (persons registered in the last year of the required curriculum will be considered but must produce evidence of completion of the required education before appointment)
• Must possess and maintain a valid CA Driver’s License.

Knowledge of:
• Methods, materials, tools, and equipment used in the installation, maintenance, and repair of irrigation systems.
• Plant selection and care specific to this local.

Skills:
• Recognize and solve irrigation problems.
• Diagnose and make minor repairs to landscape equipment.

Ability to:
• Recognize and treat plant diseases and insect pests common to California.
• Read and write English at a level required for successful job performance.
• Read, interpret, and work from plans, drawings, and specifications.
• Work independently and with a crew.

• Must possess and maintain a valid CA Driver’s License.

PREFERRED QUALIFICATIONS:
• Two years’ experience in landscape related field
• QAC (Qualified Applicator Card) Pesticide License

SPECIAL CONDITIONS:

PHYSICAL, MENTAL and ENVIRONMENTAL CONDITIONS:
• Work performed outside in the heat, cold and/or rain and may involve exposure to hazardous conditions
• Must be able to operate power, hand tools and landscape equipment,
• Climb and work on scaffolding, ladders, rigging and power man lifts
• Lift and carry materials, tools, equipment, and supplies weighing up to 75 lbs. in a safe manner
• Perform overhead work for extended periods of time
• Work in poor terrain
• Must work with chemicals and other hazardous substances
• Must perform work overhead for extended periods of time
• Must work, on occasion, in excess heat, cold, humidity, dampness and dry atmospheric conditions for short periods of time
• Work may involve exposure to hazardous conditions

HOURS of WORK/TRAVEL: Based on operational needs must be willing to work overtime, including weekends and holidays.

BACKGROUND CHECK: Satisfactory completion of a background check (including a criminal records check, fingerprinting and DMV records check) is required for employment. CSU will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information. Failure to satisfactorily complete the background check may affect the continued employment of a current CSU employee who was conditionally offered the position.

MANDATED REPORTER: The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 revised July 21, 2017 as a condition of employment.

ELIGIBILITY TO WORK: Applicants must provide proof of U.S. citizenship or authorization to work in the United States within three days of the date of hire.

TITLE IX: Please view the Notice of Non-Discrimination on the Basis of Gender or Sex and Contact Information for Title IX Coordinator at: https://www2.calstate.edu/titleix

EEO STATEMENT: Cal Maritime is an Equal Opportunity, Affirmative Action Employer. The university subscribes to all state and federal regulations and prohibits discrimination based on race, color, religion, national origin, sex, gender identity/gender expression, sexual orientation, marital status, pregnancy, age, disability, genetic information, medical condition, covered veteran status, or any other protected status. Reasonable Accommodations will be provided to applicants with qualifying disabilities who self-disclose by contacting the Benefits Coordinator at (707) 654-1146.