

Department: Student Recreation	Supervisor: Cat Guidry
Job Title: Student Assistant – Intramural/Rec Official	Hours to be Worked: 6 – 12 per week
Pay Level: I	Hourly Pay Rate: \$14.00/hr

Job Summary (purpose of nature of work): To set-up/clean up, officiate and supervise intramural/recreational tournaments and events.

- Job Duties:**
- Must be able to work weeknights between 5:00 and 10:00pm and some weekends as needed
 - Learn all rules pertinent to the sport / event being officiated, keep score, and report standings to the Associate Athletic Director
 - Responsible for setting up for contests, cleaning, and putting away all equipment after completion
 - Responsible for the safety of all persons participating in recreational play
 - Get familiar with all safety equipment in the gym and on Bodnar Field; this includes emergency phones, emergency contacts, and emergency evacuation procedures
 - Responsible for laundry related to designated events

- Required (or Preferred) Skills, Knowledge, and Abilities:**
- It is expected that the intramural / recreation official will attend all in-service training sessions required by the Associate Athletic Director.
 - Current Professional CPR certification through American Red Cross or recognized equivalent organization. (Preferred).

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